

Office of the Registrar
Academic & Council Branch
Jamia Millia Islamia

Minutes

of the ordinary meeting of the Majlis-i-Muntazimah (Executive Council) (EC-V/2019) held on 22nd November 2019 at 4.00 p.m. in the Yasser Arafat Hall, Khayaban-e-Ajmal, (Administrative Block), Jamia Millia Islamia, New Delhi-110025.

Following were present in the meeting:

1. **Prof. Najma Akhtar** - Chairperson
Shaikh-ul-Jamia (Vice-Chancellor), JMI
2. Prof. Mohammad Shabbir - Member
Visitor's Nominee
3. Prof. Rizwanur Rehman - Member
Visitor's Nominee
4. Prof. Mazaahir Kidwai, - Member
Visitor's nominee
5. Prof. N.U. Khan, -Member
Dean, Faculty of Social Science, JMI.
6. Prof. Seemi Farhat Basir - Member
Dean, Students' Welfare, JMI
7. Mr Mohd. Shahid Akhtar - Member
University Polytechnic, JMI
8. Dr. Sabiha Alam - Member
MMAJ-Academy of International Studies
9. Mr. A. P. Siddiqui, IPS - Secretary
Registrar, JMI



The following officers were also present to assist in the proceedings:

1. Dr. Abdul Malik, Joint Registrar, JMI.
2. Mr. Khalid Shamshad, AR (A&C), R.O. JMI.
3. Mr Anwar Husain, S.O. (A&C), R.O. JMI.

Before the commencement of the meeting, the Majlis (EC) was informed about the sad demise of one of the Hon'ble members of Executive Council, **Prof. Habibur Rehman** (Visitor's nominee). All the members of Majlis (EC) paid a tribute to the departed soul by observing a two minutes silence. The Majlis also appreciated his contribution to the Majlis during his short association.

Thereafter, the Majlis (EC) conducted the following business:

EC-(V) 2019: Reso-1

Confirmation of the Minutes of previous meeting of Executive Council held on 21.10.2019

The Majlis (EC) confirmed the Minutes of the previous meeting of the *Majlis-i-Muntazimah* (Executive Council) held on 21.10.2019.

EC- (V) 2019: Reso-2

Matters for endorsement of actions already taken by the Shaikh-ul-Jamia (Vice-Chancellor) in anticipation of the approval of Executive Council.

- 2.1 Approval of the confirmation of the services of **Dr. Mohd. Shahid Khan** on the post of Associate Professor in the Deptt. of Physics, Faculty of Natural Sciences, JMI w.e.f. 22.05.2019.
- 2.2 Approval of the promotion of **Mr. Sulaiman Akhtar** as the Accounts Officer (Level 10) and **Mr. Sabihullah Khan** as Assistant Registrar (Level 10) on the basic pay to be fixed according to Jamia Rules by the Finance & Accounts Office from the next date of DPC.

Engagement/ Appointment.

- 2.3 Approved the appointment of **Prof. Sher Ali** as the **Director**, Centre for Interdisciplinary Research in Basic Sciences, JMI w.e.f. 12.11.2019 until 06.08.2020 (i.e. till attaining the age of 65 years).
- 2.4 Approved the appointment of **Dr. Renu Batra** on the post of **Finance Officer**, Jamia Millia Islamia on tenure basis till attaining the age of 62 years on the basic pay to be fixed by the Finance & Accounts Office, JMI in the Pay Matrix Level 14.

2.5 (I) Recommendations of Selection Committee meeting held on 10.10.2019 for the promotions of following candidates in accordance with the provision of UGC-CAS-2010 as per the particulars mentioned against their names:

S. No.	Name of Promotee(s), Faculty/Deptt./Centre of	Promoted to	Date of Selection Committee	Effective Date of Eligibility
A. --- Faculty of Social Science ---				
<u>Department of Political Science</u>				
01	Dr. Bulbul Dhar James Associate Professor (Stage 4)	Professor (Stage-5)/ Academic Level-14	10.10.2019	31.12.2015
02	Dr. Farah Naaz Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	10.10.2019	30.06.2017
03	Dr. Naved Jamal Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	10.10.2019	01.12.2018
<u>Department of Psychology</u>				
04	Dr. Sheema Aleem Associate Professor (Stage 4)	Professor (Stage-5)/ Academic Level-14	10.10.2019	15.02.2017
05	Dr. Sushma Suri Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	10.10.2019	20.03.2018
B. --- Faculty of Humanities & Languages ---				
<u>Department of Urdu</u>				
06	Dr. Khalid Jawed Associate Professor (Stage 4)	Professor (Stage-5)/ Academic Level-14	17.10.2019	08.05.2017
07	Dr. Nadim Ahmad Associate Professor (Stage 4)	Professor (Stage-5)/ Academic Level-14	17.10.2019	16.07.2019
08	Dr. Imran Ahmad Andaleeb Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	17.10.2019	18.07.2017
09	Dr. Md Sarwarul Hoda Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	17.10.2019	15.02.2018
C. --- Faculty of Architecture & Ekistics ---				
<u>Department of Architecture</u>				
10	Dr. Taiyaba Munawer Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	18.10.2019	15.10.2017
11	Dr. Nisar Khan Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	18.10.2019	11.09.2019

As per 7th CPC:

Professor: Academic Level - 14 (Pay Range: 1,44,200 - 2,18,200) and

Associate Professor: Academic Level - 13A (Pay Range: 1,31,400 - 2,17,100)

(II) Recommendations of Selection Committee meeting held on 10.10.2019 for the promotions of following candidates in accordance with the provision of UGC-CAS-2010 as per the particulars mentioned against their names:

S. No.	Name of Promotee(s), Faculty/Deptt./Centre of	Promoted to	Date of Selection Committee	Effective Date of Eligibility
A. --- Faculty of Natural Sciences ---				
<u>Department of Biosciences</u>				
01	Dr. Nikhat Manzoor Associate Professor (Stage 4)	Professor (Stage-5)/ Academic Level-14	01.11.2019	08.05.2016
<u>Department of Biotechnology</u>				
02	Dr. Mohd. Irfan Qureshi Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	01.11.2019	28.11.2018

03	<u>Centre for Interdisciplinary Research in Basic Sciences</u> Dr. Shâma Parveen Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	01.11.2019	12.01.2019
04	Dr. Syed Naqui Kazim Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	01.11.2019	15.01.2019
05	Dr. Sonu Chand Thakur Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	01.11.2019	15.01.2019
06	Dr. Asimul Islam Assistant Professor (Stage 3)	Associate Professor (Stage-4)/ Academic Level-13A	01.11.2019	27.05.2019

As per 7th CPC:

Professor: Academic Level - 14 (Pay Range: 1,44,200 - 2,18,200) and

Associate Professor: Academic Level - 13A (Pay Range: 1,31,400 - 2,17,100)

Action: Asstt. Registrar (RPS)

- 2.6 Recommendation of the Selection Committee for the appointment of two professors in the Centre for Management Studies, JMI held on 01.11.2019. The Committee recommended selection of Dr. Shahid Akhtar as Professor in Centre for Management Studies. One post to be re-advertised.

Action: Asstt. Registrar (RPS)

2.7 Recommendations of the Screening Committee held on 27.08.2019.

Approved the recommendations of the Screening Committee and in terms of Ministry of Health & Family Welfare, Govt. of India, OM No.45012/2/2008 CHS.V. dated 29.10.2008 for the promotion of faculty members of Faculty of Dentistry, JMI under Dynamic Assured Career Progression Scheme (DACP) as per the details mentioned against their names. **Annexure-I.**

Action: Asstt. Registrar (RPS)

2.8 Recommendations of the Establishment Committee meetings held on 31.07.2018 , 17.07.2019 and 26.09.2019.

Approved the Minutes of the Establishment Committee constituted for redressal of the grievances of the teaching and non-teaching employees in its meetings held on 31.07.2018, 17.07.2019 and 26.09.2019 carefully considered and examined the requests/grievances of the employees in the light of relevant documents/papers as well as within the purview of the rules & regulations. Minutes of the meetings are placed at **Annexure-II, III and IV** administrative orders have also been issued as per the recommendations.

A. Establishment Committee meeting held on 17.07.2019

1. Request of Mr. Mohd. Sibtain Zaidi, to place in the pay-scale of Rs.5000-8000 instead of Rs.4500-7000 – **Recommended**
2. To remove the disparity in the pay-scale of Data Entry Operators working in the different Centres of the University - **Recommended**
3. Request of Mr. Seraj Khan, Library Assistant, Sarojini Naidu Centre for Women Studies to grant of GP of Rs.2400 - **Recommended**
4. Request of Computer Operators for grant of pay-scale of Rs.8000-13500 as 1st financial up-gradation under ACP Scheme (1999) – **Recommended**
5. Request of Jr. Lab Assistants to grant of pay-scale of Rs.4000-6000 (pre-revised) as per UGC letter No. 40-1/2004 (JCRC)/ Vol.III dated 04.04.2015 and on the parity of Lab Assistant Faculty of Dentistry. – **Recommended**
6. To consider the regularization of Group 'C' Daily Wagers employees working in the University since a long period of time – **Recommended the regularization of the following Daily Wagers w.e.f. 05.07.2004**

1. Mr. Iqtidar Ahmad Fazli, LDC
2. Mr. Mohd. Nasir, Care-taker
3. Mr. Shamim Ahmad, LDC
4. Mr. Sajjad Hussain Ansari, Care-taker
5. Mr. Ayaz Taqi, Care-taker

7. Request of Jr. Engineers, Building & Construction Department to grant the pay-scale of Rs.8000-13500 instead of Rs.6500-10500 as 1st financial upgradation under ACP Scheme – **Recommended**
8. Request of Technician, AJK MCRC for grant of pay-scale of Rs.5000-8000 instead of Rs.4500-7000. – **Recommended**
9. Request of Technical Assistant/Lab Technician of Faculty of Dentistry/Ansari Health Centre for rectification of Pay Band and Grade Pay - **Recommended**
10. Request of Mr. Harisul Haq, PET, Jamia Middle School, to treat him at par with TGT in the light of MHRD and KVS letter. - **Recommended**
11. To place the stenographer in the pay-scale of Rs.5000-8000 instead of 4500-7000 w.e.f. 01.01.1996 – **Recommended**
12. To revise the pay-scale of Library Incharge of Jamia Schools - **Recommended**

Recommendations of Establishment Committee dated 17.07.2019 at point No. 13,14 and 15 i.e. requests of Mr. Shakeel Ahmad, Research Assistant, Dept. of Sociology, Dr. Rafiullah Azmi to re-designate the post of Research Associate to Lecturer and the request of Technical Staff of FTK-CIT for promotion similar to other Non-vacational Academic Staff i.e. Library/Physical Education were discussed at length by the Majlis. After detailed deliberation, the Majlis unanimously authorised the VC to constitute a three (3) member committee to re-look these cases.



B. Establishment Committee meeting held on 26.09.2019

1. Promotion of Mr. Farhat Basir Khan – **Not recommended as case is subjudice. The Majlis authorised the Vice-Chancellor to constitute a Committee to re-look his case and report the outcome of the committee to the next EC meeting.**

Action: Asstt. Registrar (Estab.)

2. Upgradation of the following Instructors of Faculties of Education and Fine Arts as Assistant Professor – **Recommended, however, the Competent Authority has referred the matter to UGC for its concurrence.**

1. Dr. Farhana Khatoon, D/o IASE
2. Dr. Shadma Yasmeen, D/o IASE
3. Mr. Sabir Ali Ansari, D/o Art Education

After detailed deliberation, the Majlis unanimously authorised the VC to constitute a three (3) member committee to re-look these cases.

Action: Asstt. Registrar (Estab.)

3. Change of Nomenclature of Training & Placement Officer as Professor (TPO) – **Recommended.**
4. Request of Dr. Arun Singh, Assistant Professor, Dept. of Physics to release the pay & allowances for the period of BOYSCAST fellowship - **Recommended**
5. Request of Dr. Safia Mehdi, Research Associate, MMA Jauhar Academy of International Studies to restore proper pay-scale - **Recommended**
6. Request of Dr. M. Nasim Faruque and Dr. M. Khursheed Akram, Head of Sections, University Polytechnic, JMI, to remove the anomaly in their pay-scale. - **Recommended**
7. Request of Laboratory Assistant, Faculty of Dentistry and Technical Assistant, Centre for Physiotherapy and Rehabilitation Science to extend the benefit of Ministry of Health & Family Welfare OM dated 17.07.2015. - **Recommended**
8. To consider the appointments on compassionate ground – following Committee constituted:
 1. The Registrar
 2. The OSD, Vice-Chancellor's Secretariat
 3. The Asstt. Registrar, Establishment Branch
9. Request of Mr Mobin Ahmad, Mason to restore pay-scale of Rs.3050-4590 granted to him at the time of temporary status. – **Not recommended**
10. Request of Mr. Mohd. Hafiz Khan, Electrician to place him the approved pay-scale of Electrician - **Recommended**



11. Request of Mr. Irshad Ali, Driver, AJK MCRC to remove the anomaly in this pay-scale and place him in the pay-scale of Rs.4000-6000 on the parity of Mr. Mohd. Haneef Khan - **Recommended**
12. Request of Mr. Mohd. Firoz Khan, Medical Attendant to grant the approved pay-scale w.e.f. date of joining instead of date of Executive Council - **Not Recommended**
13. Request of Mr. Mansoor Ahmad, Dresser, to grant the pay-scale of Rs.950-1500 instead of 800-1150 on the parity of other Dresser, Dr. M.A. Health Centre - **Recommended**
The Committee has examined the matter in the light of EC Resolution dtd. 17.06.1991
14. To count the 50% Daily Wages Services in respect of employees governed under NPS - **Recommended**
15. To extend the same benefits/pay scale to the UDCs/Sr Clerks (equivalent to Head Clerk) on the parity of Stenographer as per Establishment Committee meeting recommendations dated 17.07.2019 w.e.f. 01.01.1996 - **Recommended**

Action: Asstt. Registrar (Estab.)

2.9 Constitution of a Committee.

As per EC Reso. No. 06 dated 21.10.2019 constituted a Committee, comprising the following as its members, to enquire into the various financial and administrative irregularities allegedly committed by the then Controller of Examinations, JMI, Dr. Amir Afaq Ahmad Faizi and other officials involved:

1. Prof. Mohammad Asaduddin - Chairman
Dean F/o Humanities, & Languages
2. Prof. Khursheed Haider - Member
Head, Deptt. of Mathematics
3. Prof. Mohd. Aman Jairajpuri - Member
Deptt. of Biosciences.

The above Committee will identify the persons responsible for financial/administrative irregularities and recommend disciplinary actions against them.

Action: Asstt. Registrar (Estab.)

2.10 Composition of the Selection Committee for the post of Controller of Examinations.

Approved the constitution of the following composition of the Selection Committee for the post of Controller of Examinations on the parity of

Registrar/Finance Officer in terms of Statute 25 (1) of Jamia Act, 1988 and EC Resolution No. XXII (1) dated 31st January 2001:

1. The Vice-Chancellor, JMI.
2. One Visitor's Nominee
3. Two members of the Majlis-i-Muntazimah (EC) nominated by it, and
4. One person not connected with the university nominated by the Majlis-i-Muntazimah (EC).
5. The Registrar (Member-Secretary)

Action: Asstt. Registrar (RPS)

2.11 Rotation of Directors of all Centres in Jamia Millia Islamia for compliance as per the amended Common Ordinance 19 (XIX) of the Centres.

As per the amended Para 5(d) of the Ordinance 19 (XIX) (Academic) concerning "Common Ordinance for the Centres" vide Executive Council Resolution No. EC-2012 (I) Reso.14.3 dated 23.01.2012 and Notification No. JMI/RO/L&Ord. dated 13.3.2012, the appointment of Directors of all Centres shall be governed as follows:

"That the term of Director shall be three years where there is a sanctioned posts of Director in a Centre. The Director on completion of his/her three years shall act as Professor in the respective Centre. He/She can also be shifted to any Faculty/Department/Centre of the University".

Action: Asstt. Registrar (Estab/RPS)

EC- (V) 2019: Reso-3

Consideration of the approval of the Annual Report of the University for the year 2018-2019.

The Majlis (EC) considered and approved the Annual Report of the University for the year 2018-2019 in terms of provision of Section 27 (1) of Jamia Millia Islamia Act 1988. **(Annexure-V).**

Action: Asstt. Registrar (A&C)



EC- (V) 2019: Reso-4

Consideration for approval the Minutes of the Finance Committee Meeting held on 21.11.2019 at 12.30 p.m. including the Audited Annual Accounts of the University for the year 2018-19 alongwith Audit Report to be sent to the Ministry for laying on the table of the Parliament and the Revised Budget Estimate for 2019-20 and Budget Estimate 2020-21 among other Agenda Items.

The Majlis (EC) considered and approved the Minutes of the Finance Committee held on 21.11.2019 at 12:30 pm including the Audited Annual Accounts of the University for the year 2018-19 alongwith the Audit Report to be sent to the Ministry for laying on the table of the Parliament as well as the Revised Budget Estimate, 2019-20 and Budget Estimate 2020-21 etc. in terms of the provision of Section 28(1) of JMI Act 1988 **(Annexure-VI-VII)**

Action: DFO/AR(Accounts)

EC- (V) 2019: Reso-5

Consideration on the adoption of University Grants Commission (Redress of Grievances of Students) Regulations, 2019.

The Majlis (EC) considered and approved the adoption of UGC (Redress of Grievances of Students) Regulations, 2019 in the University as notified by the UGC in the Official Gazette on 6th May 2019 for compliance. **(Annexure-VIII)**.

Action: DSW/Asstt. Registrar (Estb.)



EC- (V) 2019: Reso-6**Consideration of the Revised Proposal for availing loan from Higher Education Funding Agency (HEFA) for building projects in the University.**

The Majlis (EC) considered and approved the revised proposal submitted to the MHRD vide letter F.88/DFO/JMI/2019/DR# dated 17.10.2019 for availing loan of Rs. 423.30 Crore from Higher Education Funding Agency (HEFA).

SUMMARY OF HEFA PROJECTS				
S.No.	Name of the Central University	Essential Infrastructure Required (including area)	Cost of the Infrastructure (Rs. In Crores)	Annual Income that can be earmarked for HEFA repayment
1.	Jamia Millia Islamia	Multi-Storey Administrative Block (7200.00 sqm.)	30.00	As per guidelines, JMI has to repay 10% of the total project cost Rs. 423.30 crore over a period of 10 years. Accordingly, JMI will repay Rs. 42.33 crore in 10 years and annual repayment would be Rs. 4.23 crore for which JMI can earmarked Rs. 4.50 crore (approx.) per annum out of its IRG.
2.	Jamia Millia Islamia	Construction of Academic Block for Health & Allied Sciences (12800.00 sqm.)	60.00	
3.	Jamia Millia Islamia	Construction of Research & Teaching Block (24000.00 sqm.)	110.00	
4.	Jamia Millia Islamia	Halls of Residence for Girls & Boys (30400.00 sqm.)	100.00	
5.	Jamia Millia Islamia	Construction of Residential Staff Quarters / Towers (29160.00 sqm.)	100.00	
6.	Jamia Millia Islamia	Construction of Teaching Training Block (2040.00 sqm.)	9.50	
7.	Jamia Millia Islamia	Construction of 16 nos. Class Rooms (3050.00 sqm.)	13.80	
TOTAL			423.30	

Action: Dy. Finance Officer (Finance & Accounts)

EC- (V) 2019: Reso-7**To consider the initiation of Disciplinary Proceedings against Prof. M. Altaf Khan, Department of Commerce & Business Studies, JMI, in another CBI Case No. RC-MA1 2009 A0056**

The Majlis (EC) was apprised the fact that there are two different cases of misconduct against Prof. M. Altaf Khan, Dept. of Commerce & Business Studies, JMI, on the basis of CBI report for criminal conspiracy by flouting the norms of AICTE to grant extension to two different institutions. In pursuance of the earlier Majlis (EC) Resolution NO. EC-2019 (III): Reso. 05 a High Court Judge (Retd) had been appointed to enquire into this case as to the Regular Departmental Action for major penalty against Prof. M. Altaf Khan as recommended by the CBI in case No. RC.EOU-1-2009-E0005.

As the nature and course of action of another CBI Case No. RC-MA1 2009 A0056 is similar, hence the Majlis after due consideration has approved that this case may also be enquired into by the same High Court Judge (Retd) as appointed in the CBI Case No. RC.EOU-1-2009-E0005 in pursuance of EC Resolution No. 05 dated 27.06.2019.

Action: Asstt. Registrar (Estab.)

EC- (V) 2019: Reso-8

Establishment of 4 (four) new Departments and approval of teaching posts in Jamia Millia Islamia.

The UGC vide its letter No.1-1/2013 (CU) Vol-XVIII dated 14.11.2019 has conveyed its approval for the creation of following 4 (four) new Departments in Jamia Millia Islamia alongwith 28 (twenty eight) teaching positions.

1. Department of Foreign Languages.
2. Deptt. of Hospital Management and Hospice Studies.
3. Deptt. of Design & Innovation
4. Deptt. of Environmental Sciences.

Teachers already teaching any of the above subjects may be shifted to these new Departments. New posts, as needed be advertised and courses started early.

The Academic Council dated 8.8.2019 vide Resolution No. 3.2 has already approved the creation of 4 new Departments (**Annexure- IX**).

Action: Joint Registrar (HRD)/AR (RPS)/AR (A&C)

EC- (V) 2019: Reso-9

Consideration for adoption of New Guidelines of UGC - Human Resource Development Centre (HRDC), 2019.

The Majlis considered and approved the new Guidelines of UGC- Human Resource Development Centre (HRDC), 2019 in Jamia Millia Islamia (**Annexure-X**).

Action: Director (UGC-HRDC)



EC- (V) 2019: Reso-10

Consideration on the recommendation of the Committee constituted to look into the matters of shifting of faculty positions from one Department/Centre to another Department/Centre of the University.

The Majlis considered and approved the recommendation of the Committee meeting held on 21.11.2019 constituted to look into the matters of shifting of faculty positions from one Department/Centre to another Department/Centre of the University and unanimously recommended that the faculty positions may be reverted back to their original Department/Centre. **(Annexure-XI)**

Action: Asstt. Registrar (Estab./RPS)

The meeting ended at 5.20 p.m. with a vote of thanks to the Chair.



**(A.P. Siddiqui), IPS
Registrar &
Secretary, Executive Council**