

ADVANCED DIPLOMA
IN PUBLIC HEALTH
(ADPH)

DEPARTMENT OF SOCIAL WORK
UGC-CENTRE OF ADVANCED STUDY
JAMIA MILLIA ISLAMIA
NEW DELHI

**BATCH 2020-21** 

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**PLACEMENT BROCHURE** 



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# Vision

To see a sustainable, inclusive, environmentally just, non-oppressive and non-discriminatory world, where each person has the opportunity to achieve their full potential and contribute to all aspects of life.

# Mission

Developing humanitarian professionals and inculcating within them knowledge, skills and attitudes as are desirable for Social Work and Human Resource Management practices. Building strategic alliances with various stakeholders for the purpose of learning and training. Endeavoring to set standards for quality social work in the country.



## Message from the

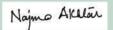
## **Vice Chancellor**



Prof. Najma Akhtar Vice-Chancellor Jamia Millia Islamia

## Dear Recruiters,

I welcome you to Jamia Millia Islamia, a university which figures among top ten universities of the country. The educational philosophy of the University is based on Gandhian ideals of 'Nai Talim', and even today it holds the torch of illumination, giving shape to ideas and fostering innovation. The vision of the department is "To create an inclusive, non-oppressive and environmentally just world where every individual gets the opportunity to achieve full potential". Our university offers more than 260 courses. Advanced diploma in public health, the course offered by the Department of Social Work, is one of the most sought-after programs of the University. The program offers extensive opportunity for theoretical inputs and field practicum which grooms the students to become professionals in the field and to contribute in the process of Health promotion. The pedagogy at the Department of Social Work is an exclusive blend of different methodologies and techniques aimed at imparting theoretical knowledge with practical skills. The public health sector has been growing exponentially and reflects a growing need of competent professionals especially in the post pandemic era. I present this batch of students who are an appropriate amalgamation of passion and professionalism. I wish a very successful career ahead to all the students of Advanced Diploma in Public Health batch 2020-21, and extend a very warm welcome to the prospective recruiters to include the Department of Social Work. I am sure that these young and energetic students will prove themselves an asset to the organizations they work with.





Message from the

## Head of the Department



Prof. Archana Dassi
Head, Department of social Work
Jamia Millia Islamia

I am delighted to introduce to you the outgoing batch of the students of Advanced Diploma in Public Health. These students had been selected through an all India competition and have undergone one year (2semesters) of intense training in theoretical frameworks, social science knowledge for public health and core public health methods and techniques, along with 350 hours of block field work in each semester.

The core skills of the students are developed through the Skill laboratories, Extension Lectures, etc. I am convinced that the students are intensely committed and passionate about their chosen profession and are all geared up to make a difference in the lives of the people.

I invite you to visit the campus, interact with our students and recruit them for possible openings in your organization. I am confident that these students will prove an asset to whichever organization they chose to join.





Message from the
Director
Fieldwork & Placements



Prof. Ushvinder Kaur Popli
Director Field Work & Placements
Department of Social Work
Jamia Millia Islamia

It is my pleasure to introduce to you the batch of Advanced Diploma in Public Health, a group of young and passionate professionals keen to work in the health sector. These students have undergone intensive training for one year with individualized field work supervision and classroom training. The strong blend of field work training, skill labs and sound theoretical base has helped to mould the students in to competent, confident and ethical professionals. Their knowledge of micro as well as macro level issues has prepared them to serve in a variety of organizations dealing with health issues.

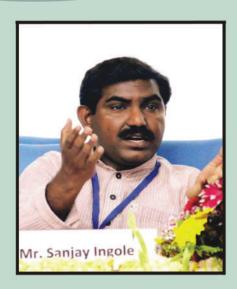
As part of the curriculum, the students go through extensive field training for two months. The field exposure is accompanied by regular individual conferences with their respective faculty supervisors. With the field based practice, these students are able to understand the contextual realities and interventions in the domain of public health. I am confident that these students are very well prepared and would prove to be well rounded professionals. I welcome your organization for recruitment of Advanced Diploma in Public Health students.





Message from the

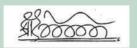
# Co-director Fieldwork & Placements



Mr. Sanjay Onkar Ingole
Co-director Field Work &
Placements
Department of Social Work
Jamia Millia Islamia

It gives me immense pleasure to take this opportunity to invite you to the placement program of the batch of Advanced Diploma in Public Health in the Department. The time has come again for us to showcase the students to the outer world which awaits their talent. The students come from diverse educational backgrounds bringing in varied perspectives to the learning. The course has been designed to meet the dynamic needs of leadership role in Public Health field to ensure that students not only possess subject knowledge but develop skills requisite to the world of Public Health. We have structured our Advanced Diploma in Public Health program to equip the future public health professionals with knowledge, skills and competencies so as to ensure optimum contribution to the growth and development of the organizations. The students have been instilled with the values and ethics of the profession so that they can suitably face the challenges of Public Health Sector.

I am happy to present the highly motivated and talented batch of Advance Diploma in Public Health and welcome you to Department of Social Work for their recruitment.





## About JAMIA MILLIA ISLAMIA



Jamia Millia Islamia, an institution originally established at Aligarh in United Provinces, India in 1920, became a Central University by an Act of the Indian Parliament in 1988. In Urdu language, Jamia means 'University', and Millia means 'National'. Jamia Millia Islamia came into existence through the tireless efforts of its founders -- Shaikh ul Hind Maulana Mahmud Hasan, Maulana Muhammad Ali Jauhar, Hakim Ajmal Khan, Dr. Mukhtar Ahmad Ansari, Janab Abdul Majeed Khwaja, and Dr. Zakir Husain. The story of its growth from a small institution in the pre-independence India to a Central University located in New Delhi, offering integrated education from nursery to research in specialised areas, is a saga of dedication, conviction and vision of people who worked against all odds and saw it growing step by step. They "Built up the Jamia Millia stone by stone and sacrifice by sacrifice," said Sarojini Naidu, the Nightingale of India.

In 2015, NAAC accredited the University with 'A' grade etching its names among the esteemed Universities of the country. At present, Jamia Millia Islamia is an ensemble of a multi-layered education system, nurturing over 18000+ students, more than 800 full time faculty teachers, 9 faculties and 38 departments offering more than 200 courses. Jamia Millia Islamia has also been ranked as the top third Central University in the country by Outlook ICARE Indian University Rankings 2019.

Currently, Jamia Millia Islamia holds the first spot among all Central Universities in the country in rankings released by the Ministry of Education, with a score of 90%.



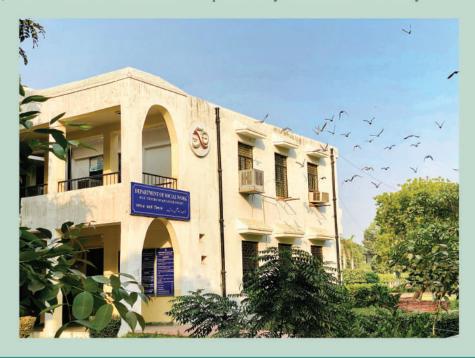
## About DEPARTMENT OF SOCIAL WORK

The Department of Social Work was established in 1967, and has been in the forefront of academic and field innovations in the country, constantly upgrading its curriculum to make it more responsive to the social challenges in India. After several phases of special assistance, in 2010, the UGC recognized the Department as a Centre of Advanced Study in Social Work. The Department of Social Work is well known for its teaching and instructional programmes.

It maintains a progressive and people- centered, emancipatory focus in its pedagogy, research and field action. Presently, the Department offers the following instructional programmes: Masters in Social Work, Masters in Human Resource Management, Advanced Diploma in Public Health and Ph.D. Programmes.

The Department also prides itself in predominantly adopting the pedagogy of participatory learning, closely mentored internships in different settings of social work practice, experimental learning opportunities in primary as well as advanced skills of social work, and regular interface with practising professionals. It boasts of first rate highly qualified and field grounded faculty.

The Department also boasts of excellent infrastructure in terms of smart classrooms, a modern conference room, well stocked seminar library, a computer and data processing laboratory, and an advanced behavioral and personality enrichment laboratory.





## Programme objectives:

Programme objectives: To prepare professional public health practitioners asplanners, decision makers, managers, solution seekers, trainers, researchers on public health issues of individuals, families, communities, nations and across nations. The specific objectives of the ADPH are:

- 1. To prepare students to become professionally trained public health practitioners with a view to strengthen health delivery systems at various levels.
- 2. To develop interdisciplinary perspective in problem solving, decision making and research.
- 3. To understand the determinants of health and their relationship to health disparities.
- 4. To develop skills and knowledge base for managing public health problems.
- 5. To address contemporary public health management issues in emerging economies; particularly India.
- 6. To explore health challenges and epidemiological basis of the health system in emerging economies.
- 7. To conduct research and work as consultants in various aspects of public health.
- 8. To identify health problems and issues in communities.
- 9. To learn strategies and familiarity with international, national and local organizations working in the area of health.
- 10. To develop critical and creative thinking towards health and development.
- 11. To develop and learn the relevance of team work and problem solving skills.



## The Programme Structure:

ADVANCED DIPLOMA IN PUBLIC HEALTH (ADPH)				
Semesters	Course Title	Marks*/ Credits	Hours per week (including 1 hour tutorial)	
SEMESTER I				
Semester–I	Elements of Public Health	100/4	4	
Semester-I	Health and Nutrition	100/4	4	
Semester–I	Research Methodology for Public Health	100/4	4	
Semester- I	Epidemiology	100/4	4	
Semester-I	Public Health Internship	150/6	1 month of	
	(Concurrent Field Work)		block concurrent	
			placement	
		550/22		
SEMESTER II				
Semester-II	Social Work, Behavioural Sciences and Mental Health	100/4	4	
Semester-II	Environmental and Occupational Health	100/4	4	
Semester–II	Health Systems Management	100/4	4	
Semester–II	Indigenous Medicine and Health Communication	100/4	4	
Semester-II	Public Health Internship	150/6	1 month of block	
	(Concurrent Field Work) Viva voce	50/2	concurrent placement	
		600/24	placement	
		000/2-1		
Grand Total (credit)		1150/46		



## **Field Work**

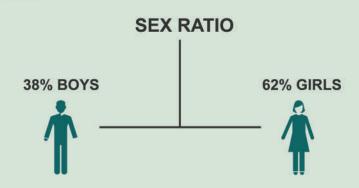
Field Work training plays a pivotal role in the professional development of Public Health Students. It provides an opportunity for students to apply theoretical knowledge, skills and values within an organizational and community context. Most importantly, concurrent field work creates a holistic understanding of Health problems and their causative factors while providing the opportunity to brainstorm and develop strategies for intervention. Students are placed with a variety of Governmental and Non-Governmental Health setups.

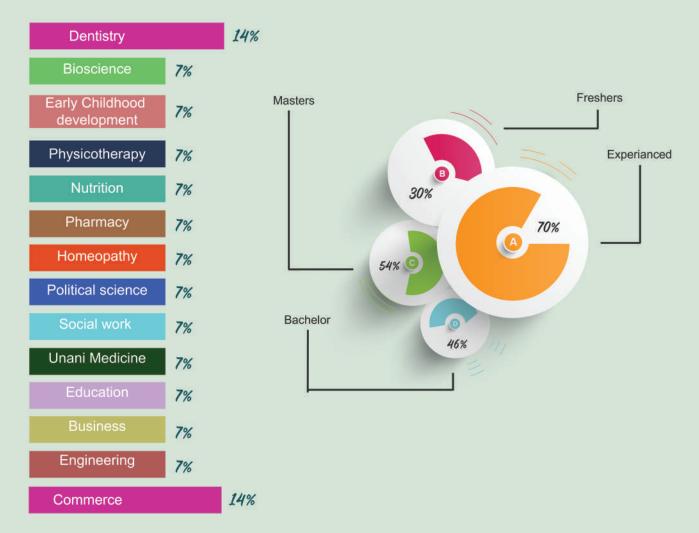
A faculty supervisor is provided to every student who guides them in achieving the set objectives of the field work. For each semester, objectives are carefully designed so that maximum emphasis is given on relating theory with practice. From understanding the community dynamics, to coming up with intervention strategies and applying different tools and techniques are taught, each student gains hands on experience.





## BATCH STATISTICS







## **WHY RECRUIT US?**

## 7 years of Public Health Pedagogy & Practice

When one hires from JMI, it's from an institution which is at the forefront of Public Health pedagogy and practice since the last 7 years. Its faculty and alumni add to the repository of knowledge and practice, as well to the wide human development network around the globe.

## **Practice based Generic Course**

JMI is one of the best Central Universities in India to offer a generic Post-Graduate course in Public Health. Postgraduate students in JMI are trained in a diverse range of Health disciplines, enabling them to face challenges put forward by different settings in the Public Health sector.

## Team Leaders, Builders and Multiple Role Professionals for Social Sector

This year, JMI produces a batch of 13 students who are well-trained in diverse Public Health settings across India. Each student is placed under the mentoring of the faculty and in esteemed organizations for two months to facilitate their professional and personal growth.

## Alumni

JMI boasts of a vibrant alumni network consisting of illustrious and renowned Public Health specialist, development practitioners, social entrepreneurs, field action experts, and academic scholars. Numerous alumni are actively engaged in the Institute's affairs as volunteers, locally and across the world.





azafarhmd@gmail.com

## Aadil Zafar

## Educational qualification:

BDS (Bachelor of Dental Surgery) Jamia Millia Islamia, New Delhi

#### Field work experience:

Department of women and child development, Govt of NCT, New Delhi

Assignments Undertaken:

Rally organized with Aganwadi worker

Conduct survey
Anemia awareness programme

## **Professional Competency:**

Inter-personal and communication skill, managing & Supervision, MS office, SPSS, team work & leadership, flexibility & adaptability, observation, Quality of work & professionalism

## Internship / job experience:

Azmi charitable hospital



sabriaimanasif13@gmail.com

## Aiman Asif

### Educational qualification:

MA Early Childhood Development, Jamia Millia Islamia University, New Delhi

B.A (hons.) English Language and Literature, Jamia Millia Islamia University, New Delhi

## Field work experience:

Department of Women and Child Development, Govt of NCT, New Delhi, Under PMMVY Scheme

#### Assignments Undertaken:

Organised meetings with Anganwadi workers and helpers for their better understanding of PMMVY scheme Did Liaison with hospitals, health care centres and dispensaries.

## Reviewed the PMMVY module.

## Professional competency:

Critical thinking ,Good communication skills, Ethical values and professional behaviour, Social and Economic justice, Research, Empathy, Active Listening, Problem Solving, patience, cultural competence

## Internship/Job Experience:

Integrated Child Development Services, New Delhi Jamia University Nursery School, New Delhi Mobile Creches-Dakshinpuri 1, New Delhi





07anasahmadhashmi@gmail.com Covid Vaccination

## Anas Ahmad Hashmi

## Educational qualification:

B.com (Aligarh Muslim University) M.com (Aligarh Muslim University)

B.Ed (Special Education) (Jamia Millia Islamia)

Field Work experience:
Worked at Kanpur Medical Centre Pvt. Ltd and Dr. Morari Lal Chest Hospital

## Assignments Undertaken:

Understood the whole procedure of Kanpur Medical Centre and national health Program and observed the working protocol at district level.

Diagnosing TB patients, Providing DOTS in healthcare, Managing the recording and reporting in RNTCP, community awareness programme for tuberculosis.

## Professional competency:

Commitment, communication, relationship skills, decision making, self management, team worker

#### Internship / Job experience:

Active member of NGO Khudai Khidmatgar.

Taught subjects of english and mathematics in Jamia Millia Islamia school



syedanwersadat@gmail.com

## **Anwer Sadat**

## Educational qualification:

B.sc Biosciences (Jamia Millia Islamia)

M.A political science (currently pursuing from IGNOU 2021-2023 session

1 year Diploma Course in Computer (CABA/MDTP)

Certificate course in Digital Marketing (Google)

#### Field Work experience:

Department of Women and Child Development, Govt. of NCT, New Delhi, Under PMMVY scheme

#### Assignments Undertaken:

Organised meetings with Anganwadi workers and helpers for their better understanding of PMMVY scheme Liaising with hospitals, health care centers and dispensaries. Reviewed the PMMVY module.

#### Professional competency:

Efficient team leader, Public speaking, Digital Marketing, Social media marketing, Event Management, Communication and Presentation skill, Computer Applications like MS Word, MS Excel, IBM SPSS, Critical thinking, Ethical values and professional behavior, Active Listening

## Internship / Job experience:

Media Strategist at ANWAR MEMORIAL FOUNDATION (1st July 2020 to 31st December)





drghazalakhanpt@gmail.com

## Ghazala Khan

#### **Educational qualification:**

Bachelor in physiotherapy (Jamia Hamdard)

#### Field work experience:

Al-shifa multi-speciality hospital

#### Assignment undertaken:

Different case study on people visiting Al-shifa.

Learnt about their working and management of patient.

Made report about their vision and how much is to be done to work more for the community.

Learnt how the hospital work for the community people.

#### Learnt about their free service and mobile van facility

#### Professional competency:

Good communication skill, hardworking, self-motivated, ability to manage and motivate people, organize training and educational sessions.

#### Internship / Job experience:

Completed Internship of 6 months from 18th of July 2019 to 16thof January 2020 at HAHC HOSPITAL and was posted in various department of the hospitals in IVth year.

Completed one year clinical practice and training in rehabilitation

center at HAHC in IIIrd year.

Junior physiotherapist at healthy ways clinic for one year from 10thDecember 2019- 10th December 2020 Junior physiotherapist at Physio care clinic from 10th December 2020 -till date.



rhabiba209@gmail.com

## Habiba Khatoon

#### Education qualification:

B.D.S, (Bachelor of Dental Surgery) Jamia Millia Islamia, New Delhi

## Field Work experience:

Department of women and child development, Govt of NCT, New Delhi

## Assignments Undertaken:

organised meeting with supervisors, AWWS, AHSA workers, ANM and beneficiary in regards with PMMVY scheme. liaison with hospitals, health centres and dispensaries.

Organized camp with supervisors and AWWS for understanding of PMMVY.

Did door to door visit for awareness and make people convince to take benefit of the PMMVY scheme.

#### Professional competence:

Responsible, Good communication skills, Leadership skills, Empathetic, Multitasking and Decision making, Adaptability, Hard Working, People's person & supportive team player and believes in continuous learning.

## Internship / Job experience:

One year Internship (Full time basis on all working days) in Faculty of Dentistry, Jamia Millia Islamia. Oral Health Program BRIGHT SMILES BRIGHT FUTURES organized by Colgate.

Delegate in SGT Dental Esperanza at SGT University, Gurugram, Delhi NCR.





## Julekha Tabasoom

## Educational qualification:

M.Sc. in Food and Nutrition, University of Delhi

B.Sc. in Clinical Nutrition and Dietetics (Hons.), Vinoba Bhave University, Hazaribag, Jharkhand

## Field work experience:

Department of Women and Child Development, Govt. of NCT, New Delhi, Under PMMVY scheme

#### Assignments Undertaken:

Observe and analysis the work of aanganwadi workers and their roles and responsibilities regarding the PMMVY scheme and it's implementation. Attend meetings with aanganwadi supervisors, aanganwadi workers and discuss how to create awareness and educate the community regarding the PMMVY scheme. Collect the master data form from aanganwadi workers and clear their doubts regarding PMMVY scheme form filling.

## Professional competency:

julekhatabassoom28@gmail.com MS- Office, self discipline, team work, active listening, time management, decision making, observation, problem solving, dedication, cooperation, adapt in any situation, patience, creative thinking, poster making, art and craft.

## Internship:

AIIMS, New Delhi

Nutrition Foundation of India, New Delhi

NSHM, Durgapur, West Bengal

Abdur Razzaque Ansari Memorial Weaver's Hospital, Ranchi, Jharkhand Hazaribag College of Dental Science and Hospital, Demotand, Hazaribag.



mjunaid2501@gmail.com

## Mohammad Junaid

## Education qualification:

MBA-International Business(Jamia Millia Islamia, New Delhi)

B.Tech(Dr. A.P.J. Abdul Kalam Technical University)

## Field work experience:

Sanjeevni Hospita, New Delhi

#### Assignments Undertaken:

Healthcare System Administration,

Surveying and Understanding association of diseases

#### Professional competency:

Analytics, Research and development, Data management, Business development, Client Relation,

Quality Management, Project Management, Survey Planning and Implementation, IT

#### Internship/Job Experience:

Quality Council of India(Analyst- Aug 19- Jan 21)





mudasirnabi80@gmail.com

## Mudasir Ahmed

## **Education qualification:**

B.com (Kashmir University)

M.com (Barkatulla University Bhopal)

Field work experience:

Organization name: Alshifa Multispecialty Hospital Delhi

#### Assignments Undertaken:

Analysis of all the services offered by Alshifa Multispecialty Hospital.

Brief analysis of welfare services offered by the hospital.

Evaluation of Covid-19 vaccination Programme at Alshifa Multispecialty Hospital.

#### Professional competency:

patience, creative thinking, self discipline, team work, Analytics, Research and development

#### Internship / Job experience:

5 yrs Work Experience with IQVIA Information and Consulting services as Research Officer



pallaviyadav2294@gmail.com

## Dr. Pallavi Yadav

## Education qualification:

B.H.M.S. (Nehru Homoeopathic Medical College, Delhi) M.Sc in Food & Nutrition (Pursuing from IGNOU)

## Field work experience:

Department of Women and Child Development, Govt. of NCT, New Delhi, Under PMMVY scheme

## Assignments Undertaken:

Liaisoning with Hospitals, Nursing homes and Dispensaries to find unreported or missing cases for the PMMVY Scheme.

Survey, Assessment and rectification of problems faced by AWW at Anganwadi centres under Rohini 1.

## Professional competency:

Familiar with MS Word, Excel, SPSS and Power point; Good Oral and written communication skill with Problem solving attitude, Knowledge of healthcare environment, An active listener with calm and composed nature, A strategic decision maker with critical thinking.

#### Internship / Job experience:

(44 months) 12 months internship at Nehru Homoeopathic Medical College and Hospital Delhi, Pt. Madan Mohan Malviya Hospital Delhi & Public Health Centre Najafgarh.

32 Month Clinical Practice at Al Shifa Homoeopathic Clinic, Wazirabad, Delhi





naela0806@gmail.com

## Rukhsar

#### Education qualification:

Bachelor of Unani Medicine & surgery (B.U.M.S) Jamia Hamdard University New Delhi

#### Field work experience:

Department of Women and Child Development, Govt. of NCT, New Delhi, Under PMMVY scheme

#### Assignments Undertaken:

Liasoning with doctors for assigned government scheme.

Door to door awareness and make people convince to take benefit of the PMMVY scheme.

Meetings with supervisors, AWWS, ASHA workers, ANM and beneficiaries in regard with PMMVY scheme

## Professional competency:

Teamwork, punctual, dealing people/patients at medical level

## Internship / Job experience:

1year rotatory internship in Majeedia Unani Hospital New Delhi & Hamdard HAHC hospital New Delhi

6month job experience under gynaecologist in Mumbai Carewell Hospital sakinaka

6month practice at clinic in Jaitpur Badarpur New Delhi 1month practice in Laxmi lifeline Hospital sainik Farm New Delhi

One year rotatory training in Dr. Hedgewar arogya sansthan, Delhi

## Saman Sadia



samansadia2009@gmail.com

### Educational qualification:

MSW(Aligarh Muslim University)

BA(Hons.) Political Science(Aligarh Muslim University)

## Field Work experience:

Department of Women and Child Development, Govt. of NCT, New Delhi. Under PMMVY scheme.

#### Assignments Undertaken:

Liasoning with health department regarding PMMVY scheme to ensure maximum enrollment of the beneficiaries Conducted rally for PMMVY awareness generation

Organised bank camp for facilitating the beneficiaries under PMMVY scheme

## Professional competency:

Well versed with MS Office suite (Excel, Word, power-point), Organizing rally, Communication and Presentation skill, , Critical thinking, Ethical values and professional behavior, Active Listening

## Internship / Job experience:

45 days summer internship in PRERNA NGO on the personality development of the children living in shelter homes. 45 days internship at ONGC, Delhi on HR perspective on organisational social responsiveness.

Worked as a trainee counselor for 2 months at Department of Gynecology and obstetrics, JNMCH, AMU, Aligarh



## Shahnaz Choudhry

## Educational qualification:

B.pharm from Jamia hamadard

Field work experience:

Maulana Azad medical college, New Delhi

## Assignments undertaken:

To organise a campaign on preventive measures and the need to treat TB on the world TB day on 24 march 2021. Posters were made to display. Health talk was given along with other health professionals.

## Professional competency:

Sharp eye for detail, Able to meet tight deadlines and work with subject matter experts, adapting their knowledge into stories, articles, summaries and more, Proficient in developing activities, tools, and methods, Edited content contributions from staff to ensure accuracy, readability and brand-consistent tonality, Five years of public speaking shahnazchoudhary27@gmail.com experience and an extensive background in executive-level report, Able to multitask, prioritize, and manage time

## Internship / Job experience:

six years of work experience

Worked as a Medical Representative in Abbott Health (p) Ltd for a year

Worked as a pharmacist / trainer at LifeCare pharmacy

Worked at Salam Balak NGO

## **ADPH BATCH - 2021**





## **OUR MENTORS:**



Prof. Archana Dassi Head Ph.D. & M.A (Social Work), JMI UGC Research Awardee 2014

Dr. Habeebul Rahiman V.M Ph.D., M.A (SW), DU & LLB, DU

Dr. Asiya Nasreen Ph.D. & M.A (SW), JMI PG Diploma (IR & PM)

Dr. Sarika Tomar Assistant Professor Ph.D, & M.A(HRM), JMI Prof. S.M Sajid Ex Pro-Vice Chancellor, JMI Ph.D. & M.A (Social Work), JMI

PG diploma In Labour Laws, Indian Law Institute, New Delhi

Prof. Neelam Sukhramani Ph.D., JMI, M.A (SW) TISS LLB, University of Delhi

Dr. Ashvini Kumar Singh Ph.D., & M.A (SW) University of Lucknow

Mr. Sanjay Onkar Ingole Co-Director, Field work & Placements M.Phil., JNU M.A (SW), TISS

Ms. Noshin Nizan Research Assistan M.A. (SW), AMU Prof. Zubair Meenai Ph.D. & M.A (SW), JM

Prof. Vani Narula D.U. Gold Medalist Ph.D., JMI, M.Phil. & M.A (SW), DU PG Diploma (IR & PM

Dr. Virendra B. Shahare Ph.D., & M.Phil. JNU, M.A (SW), TISS

Dr. Rashmı Jain Ph.D., JMI, M.Phil., DU M.A (SW), JMI, PG Diploma (IR & PM)

Dr. Rubina Nusrat Research Assistant Ph.D., IGNOU M.A. (SW), AMU, Gold Medalist Prof. Ushvinder Kaur Popli Director, Field work & Placements Ph.D. & M.A (Social Work), JMI PG Diploma (IR & PM)

Dr. R.R Patil Ph.D., Assam, M.Phil. JNU M.A (SW), TISS

Dr. Lalhmingmawii Gangte Ph.D. & M.A (Social Work), JMI

Dr. Shaad Habeeb Ph.D., & M.A. (HRM), JMI PG Diploma (HR), MBA (HR)



## **PLACEMENT GUIDELINES:**

- 1. The organisations that are interested in recruiting students from the department will have to convey their prerequisite in the prescribed placement form, as per the schedule communicated.
- 2. The slots for the prospective Recruiting organisation will be allotted based on the following points:
  - 2.1. Job profile offered
  - 2.2. Remuneration and Incentives
  - 2.3. Geographical location and mobility
  - 2.4. Number of positions offered
- 3. The name(s) of the selected candidate(s) will have to be communicated by the Recruiting organisation to the Department and the candidate(s) within two days of the placement process.
- 4. It will be appreciated if the Recruiting organisation can also provide the selected candidate(s) with the provisional offer letter.
- 5. Apart from the selected candidates, all the Recruiting organisations are requested to prepare a waiting list of candidates in order to avoid uncertainties.

- 6. The placement brochure should not be the criteria for any recruiting organisation to select or reject any interested candidate. It should be done strictly on the basis of the CVs that are submitted and the subsequent recruitment process.
- 7. If the recruiting organisation wants to conduct any off campus interviews, they are required to notify the placement committee in advance.
- 8. If the recruiting organisation is unable to visit the campus due to any reasons, the placements can be facilitated by the Placement committee through Web/Telephonic/Skype means. Personal interviews can also be arranged at the Recruitment organisation's office at a mutually convenient date.
- Discrimination on the basis of caste, class, sex, gender, disability or religion leading to conflict among the candidate(s)
   will not be tolerated and will result in intervention by the Placement Committee.
- 10. Any information that the Recruiting Officer wants to convey to the placement committee about the placements can be communicated through adphpc@gmail.com.



## **Connect with us:**

Prof. Archana Dassi Head of the Department E-mail: adassi@jmi.ac.in +91-9911180735

Prof. Ushvinder Kaur Popli Director, Field work & Placements E-mail: upopli@jmi.ac.in +91-9811635571 Mr. Sanjay Onkar Ingole Co-Director, Field work & Placements E-mail: singole@jmi.ac.in +91-8178630494

## Fieldwork and Placement Co-ordinators

Anwer Sadat E-mail: syedanwersadat@gmail.com +91-9540106766

Shahnaz Choudhary E-mail: shahnazchoudhary27@gmail.com +91- 9899634036

## STUDENT CO-ORDINATORS

E-mail: adphpc@gmail.com

Mudasir Ahmad E-mail: mudasirnabi80@gmail.com +91- 9<u>560919893</u> Aiman Asif E-mail: sabriaimanasif13@gmail.com +91- 9650482954