



**JAMIA MILLIA ISLAMIA**

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**MINUTES**

**OF THE MEETING OF THE**

**FINANCE COMMITTEE**

**HELD ON 27<sup>TH</sup> NOVEMBER, 2015**

**AT 12:30 P.M.**

**IN THE  
CONFERENCE ROOM, INDIA ARAB CULTURE CENTRE  
JAMIA MILLIA ISLAMIA  
JAMIA NAGAR, NEW DELHI-110025**



**MINUTES**  
**OF THE 32<sup>nd</sup> MEETING OF THE**  
**MAJLIS-I-MALIYAT (FINANCE COMMITTEE) OF**  
**JAMIA MILLIA ISLAMIA HELD ON 27<sup>th</sup> NOVEMBER, 2015**

The 32<sup>nd</sup> Meeting of the Finance Committee was held on 27<sup>th</sup> November, 2015 in the Conference Room, India Arab Culture Centre, Jamia Millia Islamia, New Delhi. The following members attended the meeting:

1. **Prof. Talat Ahmad**  
Vice-Chancellor  
Jamia Millia Islamia **Chairman**
2. **Prof. J.A.K. Tareen**  
H.No.114, Gangotri Layout  
2<sup>nd</sup> Stage IV Cross  
Mysore-570 009. **Member**
3. **Lt. Gen. (Retd.) S.P. Kochhar**  
H. No.1135 P, Sector – 43  
Gurgaon-122 009 **Member**
4. **Shri K.P. Singh**  
Joint Secretary (CU)  
University Grants Commission **Member**  
**UGC**
5. **Ms. Darshana M. Dabral**  
Joint Secretary & FA  
Dept. of Higher Education  
Ministry of HRD. **Member**  
**MHRD**
6. **Shri Subodh Kr. Ghildiyal**  
Dy. Secretary  
Dept. of Higher Education  
Ministry of H.R.D. **Representative of**  
**JS (CU&L), (MHRD)**
7. **Prof. Mohd. Shakeel**  
Dean  
Faculty of Engineering & Technology,  
Jamia Millia Islamia. **Member**
8. **Prof. Sharif Ahmad**  
Dean  
Faculty of Natural Science  
Jamia Millia Islamia **Member**
9. **Mr. Sanjay Kumar**  
Finance Officer  
Jamia Millia Islamia. **Secretary**

**The following officers were also present as Special Invitees:-**

1. **Prof. Shahid Ashraf**  
Registrar  
Jamia Millia Islamia.
2. **Shri Zafar Alam**  
Superintending Engineer  
Building & Construction Dept.  
Jamia Millia Islamia.
3. **Shri Aayatullah**  
Asst. Registrar (A/cs.)  
Accounts Section  
Jamia Millia Islamia

At the outset, the Secretary, Finance Committee on behalf of the Chairman of Finance Committee and Vice-chancellor welcomed all the members and participants of the Finance Committee. The Finance Committee also placed on record the services rendered by the outgoing Member, Prof. Sunita Zaidi, Dean, Faculty of Humanities & Languages, JMI in the deliberations of its meetings and welcomed the new Members, Ms. Darshana M. Dabral, Jt. Secretary & FA, Ministry of HRD and Prof. Sharif Ahmad, Dean, Faculty of Natural Science, JMI.

The Vice-Chancellor asked the Finance Officer to place the following agenda items:-

**ITEM NO.1:-**

**CONFIRMATION OF THE MINUTES OF THE 31<sup>st</sup> MEETING OF THE MAJLIS-i-MALIYAT (FINANCE COMMITTEE) HELD ON 25<sup>th</sup> JUNE, 2015**

The Finance Committee confirmed the Minutes of the 31<sup>st</sup> Meeting of the Majlis-i-Maliyat (Finance Committee) held on 25<sup>th</sup> June, 2015.

**ITEM NO.2:-**

**ACTION TAKEN REPORT:**

The Finance Committee noted and approved the Action Taken Report submitted by the University.

**ITEM NO.3:-**

**TO CONSIDER THE ANNUAL ACCOUNTS OF THE UNIVERSITY FOR THE FINANCIAL YEAR 2014-2015 FOR APPROVAL AND SUBMISSION TO THE MINISTRY OF HUMAN RESOURCE DEVELOPMENT FOR LAYING ON THE TABLES OF BOTH THE HOUSES OF PARLIAMENT.**

The certified Annual Accounts of the University alongwith the Audit Report for the financial year 2014-2015 were placed before the Finance Committee for its consideration. While discussing the Agenda, the Committee suggested that the nomenclature of the University Development Fund (Page No. 4 of the Annual Accounts) may suitably be modified to distinguish it from the General Development Grant allocated by UGC and the University should lay down standard operating procedures for utilization of this fund and report it to the next Finance Committee.

The Annual Accounts and the Audit Report however were approved by the Finance Committee.

***Action:-A.R (A/cs) & A.R. (A&C)***

ITEM NO.4:-

TO CONSIDER THE REVISED BUDGET ESTIMATES FOR THE FINANCIAL YEAR 2015-2016 AND BUDGET ESTIMATES FOR THE YEAR 2016-2017 FOR CONSIDERATION AND APPROVAL.

The Revised Budget Estimates for 2015-2016 and Budget Estimates for 2016-2017 were placed before the Finance Committee. After detailed deliberation, the Finance Committee approved the following expenditure/ceiling of grant subject to the availability of funds:-

(I) NON-PLAN:

(Rs. In lakhs)

S.No.		HEAD OF ACCOUNT	R.B.E 2015-2016	B.E. 2016-2017
A.		RECEIPT		
	a.	Opening Balance	506.00	-
	b.	University's Own Receipts	2455.70	2455.70
	c.	Ceiling of Grant from UGC	30,827.66	34,936.67
		<b>TOTAL</b>	<b>33790.01</b>	<b>37392.37</b>
B.		EXPENDITURE		
	a.	Salaries & Allowances (T & N.T. Staff)(including other components	19787.05	22118.07
	b.	Provision for XI Plan & XII Plan 1 <sup>st</sup> change posts merged into Non-Plan "UGC letter No.F.30-15/2007(CU) dated 12.10.2015.	3457.11	4148.53
	c.	Pension & pensionary benefits	3232.10	3388.60
	d.	(i) Other than salary	6907.32	7552.18
		(ii) Property Tax	406.43	185.00
		<b>TOTAL</b>	<b>33790.01</b>	<b>37392.37</b>

(II) The Revised Budget Estimates for 2015-2016 and Budget Estimates 2016-2017 Plan, Earmarked, Provident Fund and Deposit Account.

(Rs. In lakhs)

S.No	HEAD OF ACCOUNT	R.B.E. 2014-15	B.E. 2015-2016
1.	Plan & Development Budget	8596.68	9888.40
2.	Earmarked Budget	2411.64	2449.45
3.	Provident Fund Budget	7749.00	7335.00
4.	Deposit Budget	4182.45	4182.45

ITEM NO.5:-

STATUS OF UTILIZATION OF PLAN AND NON-PAN GRANT.

The UGC has reallocate the grant of Rs. 23,500.00 lakh under XII Plan General Development including fellowship Non-net M.Phil/Ph.D. A sum of Rs. 16,600.00 lakh has been received till October 2015 against the allocations. Under the Non-Plan grant 2015-2016 the UGC has released a sum of Rs.14338.36 lakh as on date.

The Committee discussed the agenda in detail and suggested that in view of the merger of XIth Plan post into Non-Plan, the Status of Utilization of the Plan and Non Plan Grants may be drawn afresh and informed to the UGC accordingly.

Action: A.R.(A/cs)

ITEM NO.6:-

PROPOSAL FOR REPLACEMENT OF OLD STAFF CARS  
AND PERMISSION TO WRITE OFF:

S.No.	MAKE AND TYPE	REGISTRATION	MODEL NO.	DISTANCE KM.
1.	TATA SUMO	DL-3CJ-1133	20.12.1996	4,12,975
2.	MARUTI GYPSY	DDA 6967	15.0 4.1987	3,65,635
3.	MARUTI VAN	DNC 6451	08.08.1989	4,85,975
4.	MARUTI VAN	DL-6CE-6715	06.10.1998	3,40,345
5.	MINI BUS	DL-ILD-3232	10.08.1999	2,00,000

The Finance Committee agreed and approved the proposal of the University to write off the old staff cars mentioned above and to replace with Government approved make and model of vehicles, subject to availability of fund.

ITEM No.7:-

PROPOSAL FOR ONE TIME GRANT AMOUNT TO  
Rs. 15.00 CRORE FOR MAINTENANCE  
EQUIPMENT OF NANO-TECHNOLOGY CENTRE.

The University has established a Centre for Nano-Science and Nano-Technology from the grant of Rs.10.00 crore allocated by UGC during XI Plan. The Centre is equipped with high end sophisticated scientific equipments. Research work in the emerging/thrust areas in the field of Nano-Science and Nano-Technology has already been started by the Centre.

However, for the proper upkeep and operationalization of the high end sophisticated research equipments, Annual maintenance is required from specialized hands. The Annual Maintenance Cost (AMC) for the equipments has been worked out to Rs.2.16 crore.

The Committee agreed to the proposal subject to availability of fund and suggested that the matter may be taken up with the UGC for a favorable consideration.

**ITEM No.8:- TO CONSIDER ADDITIONAL COST AGGREGATING TO RS.56.54 LAC ON COMPLETION OF TWO BUILDING PROJECTS FROM XII PLAN GENERAL DEVELOPMENT GRANT.**

S.No	Name of Project	Amount in Rs.	Budget Head	Building Committee Date
1	Renovation and addition of 1 <sup>st</sup> floor at Centre for Physiotherapy and Rehabilitation Science  Allocation Rs 6,00,00,000 Approved Estimated Cost Rs. 5,99,40,827 (Already Approved by FC) Completion Cost: Rs. <u>6,15,91,250</u> Difference: Rs. <b>15,91,250</b>	15,91,250	XII <sup>th</sup> Plan Grant	20.07.2013
2	Construction of Vertical Extension of Nehru Guest House  Allocation Rs. 3,00,00,000 Approved Estimated Cost: Rs. 3,42,73,071 (Already Approved by FC) Completion Cost: Rs. <u>3,40,63,094</u> Difference: Rs. 40,63,094	40,63,094	XII <sup>th</sup> Plan Grant	29.04.2013
	<b>TOTAL</b>	<b>56,54,344</b>		



The Committee considered and approved the additional expenditure of Rs. 56, 54,344/- from the XI<sup>th</sup> Plan General Development Grant after confirmation that all procedures were followed.

**ITEM No.9:-**

**RECOMMENDATIONS OF THE BUILDING COMMITTEE.**

The following recommendations of the Building Committee for building and construction projects were placed before the Finance Committee for its consideration and approval:-

S.No	Name of Project	Amount	Budget Head	BC date	Remarks
1.	Rehabilitation of Premchand Archives and Literary Centre at Old Library Building	80,15,314	XII Plan	17.08.2015	
2.	Upgradation of Vice-Chancellor's Office (comprising of Edward Said Hall, K.M. Ashraf Room, Yasser Arafat Hall, Office of VC i/c VC Chamber and Dining Hall)	01,54,27,403	XII Plan	17.08.2015	
3.	Development, Landscaping, Parking and Road work for Administrative Block	88,32,644	XII Plan	17.08.2015	

The Finance Committee approved the above recommendations of the Building Committee.

**Action: Jt.R. (HRD)/S.E. (B)**

The meeting ended at 1.30 p.m. with a vote of thanks to the Chair.



**(SANJAY KUMAR)**  
Finance Officer &  
Secretary to the Finance Committee