



JAMIA MILLIA ISLAMIA

MINUTES

OF THE MEETING OF THE

FINANCE COMMITTEE

HELD ON 23rd JUNE, 2014

AT 12:30 P.M.

**IN THE
YASSER ARAFAT HALL, KHAYABAN-E-AJMAL
(ADMINISTRATIVE BLOCK)
JAMIA NAGAR, NEW DELHI-110025.**



MINUTES
OF THE 29th MEETING OF THE
MAJLIS-I-MALIYAT (FINANCE COMMITTEE) OF
JAMIA MILLIA ISLAMIA HELD ON 23rd JUNE, 2014

The 29th Meeting of the Finance Committee was held on 23rd June, 2014 in the Yasser Arafat Hall, Khayaban-e-Ajmal (Administrative Block) Jamia Millia Islamia, New Delhi. The following members attended the meeting:

1. Prof. Talat Ahmad
Vice-Chancellor
Jamia Millia Islamia Chairman
2. Prof. J.A.K. Tareen
Vice-Chancellor
B.S. Abdur Rahman University
Tamil Naidu. Member
3. Shri Jitender Saroha
Joint Secretary
University Grants Commission Member
(UGC)
4. Shri. Partap Singh
Director (Finance)
Dept. of Higher Education
Ministry of H.R.D. Member
(MHRD)
5. Shri Surat Singh
Dy. Secretary (CU)
Dept. Higher Education
Ministry of HRD. Member
(MHRD)
6. Prof. Mohd. Shakeel
Dean
Faculty of Engineering & Technology,
Jamia Millia Islamia. Member
7. Prof. Sharfuddin Ahmad
Dean
Faculty of Natural Sciences,
Jamia Millia Islamia Member
8. Prof. Shahid Ahmed
Finance Officer
Jamia Millia Islamia. Secretary

The following officers were also present as Special Invitees:-

1. **Prof. Shahid Ashraf**
Registrar
Jamia Millia Islamia.
2. **Dr. Abdul Malik**
Dy. Registrar (HRD)
Planning & Development Office
Jamia Millia Islamia
3. **Shri Zafarullah Khan**
Dy. Finance Officer
Jamia Millia Islamia.
4. **Shri Zafar Alam**
Superintending Engineer
Building & Construction Dept.
Jamia Millia Islamia.
5. **Shri Aayatullah**
Asst. Registrar (A/cs.)
Accounts Section
Jamia Millia Islamia

At the outset, the Secretary welcome Prof. Talat Ahmad on his taking over as Vice-Chancellor, JMI. The Secretary placed on record his appreciation for exemplary contributions of the outgoing officiating Vice-Chancellor, Prof. S.M. Sajid and outgoing members, namely, Dr. (Mrs.) Renu Batra, Jt. Secretary, UGC, Shri P.K. Mohanty, Deputy Educational Advisor, MHRD and Prof. Khan Masood Ahmed, Dean, Faculty of Social Sciences, JMI in the development of the University through their deliberations in the meetings of the Finance Committee of the University.

The Secretary also welcomed new members of the Finance Committee, namely, Prof. J.A.K. Tareen, Vice-Chancellor, B.S. Abdur Rahman University, Chennai, Mr. Jitender Saroha. Joint Secretary, UGC, Mr. Surat Singh, Dy. Secretary (CU), MHRD and Prof. Sharfuddin Ahmad, Dean, Faculty of Natural Sciences, JMI.

ITEM NO.1:-

CONFIRMATION OF THE MINUTES OF THE 28th MEETING OF THE MAJLIS-i-MALIYAT (FINANCE COMMITTEE) HELD ON 25th NOVEMBER, 2013.

The Finance Committee confirmed the Minutes of the 28th Meeting of the Majlis-i-Maliyat (Finance Committee) held on 25th November, 2013.

ITEM NO.2:-

ACTION TAKEN REPORT:

The Finance Committee noted and approved the Action Taken Reports submitted by the University.

- (i) The Annual Accounts and Audit Report of the University for the Year 2012--2013 were laid on the tables of the Lok Sabha and the Rajya Sabha on 18.12.2013 and 18.02.2014 respectively.
- (ii) The Ministry of Finance, Dept. of Economics Affairs vide its Resolution No.F.No.5 (1)-B (PD)/2014 dated 4th April, 2014 has announced for the General Provident Fund an interest @ 8.7% per annum. This rate will be in force during the financial year beginning 1.4.2014 subject to the condition that the University may follow of PF regulation of Central Universities are notified under the PF Act, 1925 in terms of Section 8 under (2) of the said Act, in which its mandatory

to follow the rate of interest notified by the Government. Lesser rate of interest can be paid depending upon the financial position of the institution, but higher rate of interest cannot be paid.

Action—Finance Office

(iii) Payment on account of granting the higher grade pay under MACP Scheme.

In pursuance of the Office Memorandum No.35034/3/2008-Estt.(D) dated 19.05.2009 of Ministry of Personnel, Public Grievances and Pensions (Dept. of Personnel and Training) duly endorsed by the UGC vide letter No.F.4-5/2009 (JCRC) dated 09.07.2010 and on the recommendations of the Committee (constituted for the purpose), the Vice-Chancellor place the non-teaching employees in higher Grade Pay as shown against each with effect from the dates shown against their names under Modified Assured Career Progression Scheme (MACPS) operated w.e.f. 01.09.2008. The member of the UGC expressed his opinion about few cases (S.No.1,2,4,21 and 22 of Annexure-III) of MACP granted by Jamia Millia Islamia are not in order as per DOPT guidelines. In view of this, it was resolved to re-examine these cases and refer to UGC with full details.

Action: OSD (Establishment)

ITEM NO.3:-

SUBMISSION OF ANNUAL ACCOUNTS OF THE UNIVERSITY FOR THE FINANCIAL YEAR 2013-2014 TO THE DIRECTOR GENERAL OF AUDIT, CENTRAL EXPENDITURE FOR CERTIFICATION AND AUDIT.

The un-audited Annual Accounts for the financial year 2013-14 were considered and approved by the Finance Committee for submission to Executive Council and to the Office of the Director General of Audit, Central Expenditure, New Delhi.

Action:-A.R.(A/cs) & A.R. (A&C)

ITEM NO.4:-

PROPOSAL FOR REPLACEMENT OF OLD STAFF CAR AND PERMISSION TO WRITE OFF.

S.No.	Make	Reg. No.	Model	Distance
1.	Ambassador	HR-14-6655	1995	3,60,625

The proposal for replacement and write off the staff car was placed before the Finance Committee.

The Finance Committee agreed and approved the proposal of university for write off and replacement with 'makes model' as approved by Ministry subject to availability of funds.

Action:- A.R. (Admn.)

ITEM NO.5:-

STATUS OF UTILIZATION OF PLAN AND NON-PAN GRANT.

The UGC had released an amount of Rs.102.00 crore up to 31-3-2014 under the XII Plan General Development Grant, Merged Scheme and fellowship for non-net Mphil/PhD. Under the Non-plan Grant 2013-2014 the UGC has released a grant of Rs.196,85.12 lakh for the financial year 2013-2014.

The Finance Committee noted and approved the status of utilization of Plan & Non-Plan Grants.

Action: A.R.(A/cs)

ITEM NO.6:-

RECOMMENDATIONS OF THE BUILDING COMMITTEE:

The following recommendations of the Building Committee for various building and construction projects were placed before the Finance Committee for its consideration and approval.

A. XII PLAN

S.NO	NAME OF PROJECT	AMOUNT (RS.)	BUDGET HEAD	BC DATE/ BY CIRCULATION	REMARKS
1.	Construction of building for English Department	4,94,81,664	XII Plan General Development Grant	0.02.2014	

2.	Sub Station for Hostels for Academy of Professional Development of Urdu Teachers and Academic Staff College, Residential Coaching Academy for Minorities, SC, ST and Women and accommodation for girls students	3,59,39,714	XII Plan General Development Grant	10.02.2014	
3.	Provision for 200 KVA DG Set with AMF Panel including associated civil and electrical work for DG supply at Faculty of Fine Arts and new Secondary School building	38,30,251	Spl. Grant of Rs.2.00 crore for the development of School campus released by UGC as seed money.	10.02.2014	
4.	Provision for 160 KVA DG Set with AMF Panel including associated civil and electrical work for DG supply at Controller of Examination building	20,31,112	XII Plan Development Campus Grant	10.02.2014	
5.	Hostel for Academy of Professional Development of Urdu Teachers and Academic Staff College	1,23,96,032	Spill over component under XI Plan	10.02.2014	
	Revised estimates	4,91,92,981			
	Original estimates	3,67,96,949			
	Difference	1,23,96,032			

The Finance Committee approved the same with the following comments:

The UGC may have no objection/comments on the recommendation of Building Committee subject to condition that UGC will not bear any additional financial implication for building project over and above the XII plan allocation. Therefore, university is advised to prepare their building projects within allocation made by UGC under XII plan as it is clearly stated in the UGC guideline that no escalation cost over and above the total XII Plan allocation will be provided by the UGC.

B. Fee paid to the Faculty of Architecture & Ekistics for their services as an Architect of University building.

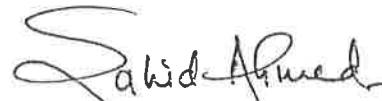
With reference to the Minutes of the meeting of Finance Committee dated 25.11.2013, Item No.6(A) regarding the recommendation of Finance Committee that *“University should not pay any fee to the Faculty of Architecture & Ekistics for their services as an architect of university building”*

On the recommendation of Building Committee for reconsideration of above resolution of Finance Committee dated 25th November, 2013, Finance Committee discussed the matter in detail and resolved that university may charge the Architect fee but not more than 1.4% of civil cost as prescribed in the UGC guidelines/norms for Building projects wherever University engage its own engineers/staff/faculty, etc. for the purpose.

Action: D.R.(HRD)/S.E.(B)

The Vice-Chancellor appreciated the work done by Finance & Accounts Office to submit Annual Accounts timely. He also appreciated the efforts of Finance & Accounts Office to bring financial transactions into online mode.

The meeting ended at 1.00 p.m. with a vote of thanks to the Chair.



(PROF. SHAHID AHMED)

Finance Officer &
Secretary to the Finance Committee