

ASSIGNMENTS

BCIBF (Distance Mode)

First Year

(Academic Session 2022-23)

INSTRUCTIONS

The students are required to read carefully and follow the instructions given below-

- Submission of one complete Assignment in each course of the programme every year is compulsory.
- Completed Assignments on prescribed Assignment Booklets or on A4 sheets with the required details are to be submitted online in pdf format through Google Classroom (BCIBF first year class) before or on 30-06-2023.
- If students fail to submit the assignment before or on the last date, they can submit it within a week from the last date with a fine of Rs.200. Afterward, assignments will NOT be submitted.
- For Ex-Students who failed to submit assignments during the programme are required to submit Rs. 200/- per Assignment to CDOE in the form of Demand Draft in favour of Jamia Millia Islamia, payable at New Delhi.
- Write your name, roll number, contact number and other details as required on the cover page of the Assignment Booklet.
- **Write your name and roll number on top of every page of the assignment.**
- For your record keep assignments with you.
- Please go through your program guide carefully for further details.

BCIBF (Distance Mode)

First Year

Course Title: Business Communication
Session: 2022-23

Course Code: BCIBF 101
Max. Marks: 30

Note: Attempt any 3 questions. All questions carry equal marks.

1. Discuss the role of communication in present business organizations.
2. Examine the barriers to communication, suggest measures to remove them.
3. State different models of communication.
4. Differentiate between verbal and nonverbal communication, giving suitable examples.
5. Analyze basic elements of effective business letters.

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First Year

Course Title: Principles of Business Management

Course Code: BCIBF 102

Session: 2022-23

Max. Marks: 30

Note: Attempt any 3 questions. All questions carry equal marks

1. Discuss the importance and functions of management.
2. Define planning. What is the process of planning?
3. Define motivation. Discuss any three theories of motivation.
4. Discuss the techniques of control.
5. Write short note on any two of the following-
 - a. Departmentation
 - b. Directing
 - c. Staffing
 - d. Leadership

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First Year

Course Title: Financial Accounting

Course Code: BCIBF-103

Session: 2022-23

Max. Marks: 30

Note: Attempt any three of the following five questions. All questions carry equal marks.

1. Define the term accounting standard. How does accounting standard differ from a concept?
2. Explain Stock and debtor method under branch Accounting. Explain the accounting treatment of normal and abnormal loss of stock in branch accounting under stock and debtor system.
3. Explain the factors determining the amount of depreciation. Briefly explain different methods of Depreciation.
4. What is single entry system of bookkeeping and how does it differ from the double entry system? Briefly discuss the various methods used under single entry system.
5. Explain the concept of "gaining ratio" and "sacrificing ratio" in the context of retirement of a partner. Also discuss how share of goodwill is calculated for retiring partner.

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First Year

Course Title: Business Regulatory Frame work

Course Code: BCIBF-104

Session: 2022-23

Max. Marks: 30

Note: Attempt any three of the following five questions. All questions carry equal marks.

1. Define contract. What are the essentials of a contract?
2. Define partnership. What are the steps in the dissolution of the partnership firm?
3. What is meant by unpaid seller? What are his rights in respect to the goods sold by him?
4. Write short note on **any two** of the following:
 - a) Free consent
 - b) Differentiate between bailment and pledge.
 - c) Remedies for breach of contract
 - d) Conditions of warranties

BCIBF (Distance mode)

First Year

Course Title: Business Economics

Course Code: BCIBF-105

Session: 2022-23

Max. Marks: 30

Note: Attempt any three of the following five questions. All questions carry equal marks.

1. Discuss the different types of economic systems.
2. Suppose the price of a luxury car is currently \$80,000, and the quantity demanded is 5,000 units. After the price is increased to \$100,000, the quantity demanded falls to 3,000 units. However, the income elasticity of demand for this car is 2.5. Calculate the price elasticity of demand and determine whether the luxury car is elastic or inelastic.
3. Suppose a firm produces 10,000 units of a product at a total cost of \$100,000. The average fixed cost is \$5, the average variable cost is \$8, and the average total cost is \$13. If the firm increases its production to 12,000 units, the total cost increases to \$130,000. Calculate the marginal cost of producing an additional unit of output and determine whether the firm is experiencing economies of scale, constant returns to scale, or diseconomies of scale.
4. Explain the law of variable proportions and how it relates to short-run production decisions for a firm. Discuss the implications of the law of variable proportions for the marginal product of labor and the marginal product of capital.
5. What is a market structure, and what are the key characteristics of each of the four main market structures? How do these characteristics affect pricing decisions for firms?
6. Explain the concept of the distribution of income and how it is determined in a market economy. Discuss the role of interest and wages in determining the distribution of income among factors of production.

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First Year

Course Title: Business Environment

Course Code: BCIBF-106

Session: 2022-23

Max. Marks: 30

Note: Attempt any three of the following five questions. All questions carry equal marks.

1. What do you understand by the term “Business Environment”? How is it classified?
Discuss.
2. Critically examine the important components of economic environment in India? Explain.
3. State the various regulatory roles of the government with examples.
4. Analyse the functions of International Monetary Fund (IMF).
5. Write short notes on any two of the following
A) Technological Environment B) MNCs in India C) WTO D) Role of GATT