

# JAMIA MILLIA ISLAMIA

Accredited by NAAC in 'A' Grade  
(A Central University by an Act of Parliament)  
Maulana Mohammed Ali Jauhar Marg, New Delhi-110025

## جامیاء میلیا اسلامیاء

(संसदीय अधिनियमानुसार केन्द्रीय विश्वविद्यालय)  
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جامیاء  
میلیا  
اسلامیاء

Office of the Registrar

कुलसचिव कार्यालय

دفتر مسجل

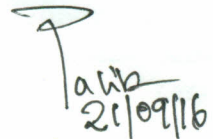

No.03/L&O/RO/JMI/2016

September 21, 2016

### NOTIFICATION

This is to notify for information of all concerned that the Executive Council in its Meeting held on 28.06.2016 vide its Resolution No.EC-2016(II):3.56 has approved the amendment in "Regulation for the grant of Child Care Leave" to the female employees of Jamia Millia Islamia on the parity of Govt. of India Rules, on the recommendation of the University's Academic Council vide its meeting held on 08.03.2016 [Resolution No.AC-2016(I):21].

The amended "Regulation for the grant of Child Care Leave" as approved would now be read as shown in the Annexure.

  
(Dr. Abdul Malik)  
Offg. Registrar  


#### Copy for information to:-

1. All Deans of Faculties/DSW/Directors/Hony. Directors of the Centres/HoDs, JMI
2. The Finance Officer, JMI
3. The Controller of Examinations, JMI
4. The Chairperson, Standing Committee-ASO, JMI
5. The Hony. Director, FTK Centre for Information Technology, JMI
6. The Additional Director, FTK Centre for Information Technology, JMI - With the request to display on Jamia's Website.
7. The O.S.D. (Establishment), JMI
8. The Media Co-ordinator, JMI
9. The Hindi Officer, JMI - With the request to pursue uploading on University's website and updating the amendment in the relevant Ordinance.
10. The Secretary to the Vice-Chancellor, JMI
11. The Secretary to the Pro-Vice-Chancellor, JMI
12. The Asstt. Registrar (Legal & Ord.), JMI - With the request to incorporate in the appropriate place of the University's Ordinances.
13. The Asstt. Registrar (A&C), JMI
14. The Asstt. Registrar, Registrar's Secretariat, JMI
15. File /Folder

  
Assistant Registrar  
(Legal & Ordinance)

Amendment in "Regulation for the grant of Child Care Leave" to the permanent female employees of Jamia Millia Islamia vide E.C. Resolution No.EC-2016(II):Reso-3.56 dated 28.06.2016

**"Regulation for the grant of Child Care Leave"**

Clause No.	Existing Provision	Amended
	<p>Subject to the conditions as laid down for the grant of Child Care Leave (CCL), the requests of Child Care leave shall be regulated as under:</p> <ol style="list-style-type: none"><li>1. Not more than 20% of the available female staff in the Department/office shall be granted Child Care leave at a time.</li><li>2. Request on the ground of sickness of child should be supported by the medical certificate issued by the CMO, Ansari Health Centre or from the hospital recognized by the Jamia Millia Islamia for the</li></ol>	<p>Subject to the .....</p> <p>.....be regulated as under:</p> <ol style="list-style-type: none"><li>1. Ordinarily Child Care Leave shall not be refused citing exigencies of work unless there are grave and extraordinary compelling circumstances that warrant refusal.  1.1 In cases, where, Child Care Leave is granted for more than 45 days, the University may appoint a Part Time/Guest Teacher with intimation to the UGC. However, in cases where Child Care Leave is applied for a period upto 45 days, the UGC(NET/JRF) qualified Research Scholars of the Faculty/Department/Centre may be engaged to teach as per University Circular No. RPS/RO/JMI/2014 dated 02.04.2014</li><li>2. No change</li></ol>

	<p>purpose of medical reimbursement.</p> <p>3. In case leave is applied for examination purpose, preference will be given to those cases where child is appearing in board examination.</p> <p>4. Not more than 30 days leave shall be considered on one occasion where leave is applied for preparation of examination.</p> <p>5. Application shall be considered on first come first serve basis</p>	<p>3. No change</p> <p>4. Not more than <b>45 days</b> leave shall be considered at one time where leave is applied for preparation of examination.</p> <p>Where there are several applications requesting for child care leave the competent authority may grant Child Care leave on equitable basis keeping principles of natural justice in mind even if the leave so sanctioned overlaps with each other.</p> <p>5. Deleted</p> <p><b>Note:</b></p> <p>(i) CCL is not a matter of right. Prior approval has to be sought from the university. The leave may be granted subject to Govt. Of India instructions received from time to time.</p> <p>(ii) the leave is to be treated like the Earned Leave and sanctioned as such.</p> <p>(iii) CCL may not be granted in more than 3 spells in a calendar year.</p> <p>(iv) CCL should not ordinarily be granted during the probation period except in case of certain extreme situations where the leave sanctioning authority is fully satisfied about the need of Child Care Leave to the probationer. It may be ensured that the period for which this leave is sanctioned during probation is minimal.</p>
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