

# JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)  
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## Office of the Registrar

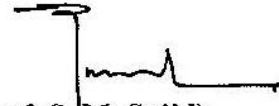
No. JMI/R.O./L&Ord./2011

September 21, 2011

### NOTIFICATION

This is to notify for information of all the concerned that the Executive Council in its Meeting held on 25.08.2011 vide its Resolution No.EC-2011 (VII): 3.6 on the recommendation of the Academic Council vide its Resolution No.AC-2011 (VI):07 dated 20.07.2011 has approved the Ordinance 35 (XXXV) (Academic) for attendance (for regular students) of the University along with deleting of Para 2 relating to Attendance in Ordinance 15 (XV) (Academic) concerning "The University Examinations".

The Para 2 of Ordinance 15 replaced with a separate Ordinance for Attendance, namely, "Ordinance 35 (XXXV) (Academic) Attendance (for Regular Students)" as approved would now read as shown in the Annexure.

  
(Prof. S. M. Sajid)  
Registrar

#### Copy for information to:-

1. All the Deans of Faculties of JMI
2. The Dean, Students' Welfare, JMI
3. All the Heads of the Departments, JMI
4. The Directors/Hony. Directors of the Centres, JMI
5. The Controller of Examinations, JMI
6. The Chairman, Ordinance Committee, JMI
7. The Hony. Director, FTK Centre for Information Technology, JMI –  
With the request to incorporate in the appropriate place of the University's Ordinance and also for display on the Jamia's Website.
8. The Finance Officer, JMI
9. The Dy. Registrars (Admn.), JMI
10. The Dy. Registrars (HRD), JMI
11. The OSD (Establishment), JMI
12. The Media Co-ordinator, JMI
13. The Hindi Officer, JMI – With the request to pursue uploading on University's website.
13. The Secretary to the Vice-Chancellor, JMI
14. The Asstt. Registrar (Legal & Ord.), JMI
15. The Asstt. Registrar (A&C), JMI
16. The P.A. to the Pro-Vice-Chancellor, JMI
17. The Asstt. Registrar, Registrar's Secretariat, JMI
18. File /Folder

*Filed in 76*  
*29/9/11*

## Ordinance 35 (XXXV) (Academic)

### ATTENDANCE

*(for Regular Students)*

1. In order to be eligible to appear at the Annual/Semester End Examination, a student shall be deemed to have undergone a regular course of study in the University, if he/she has attended at least 75% in lectures/tutorials, AND separately 75% in practicals/ field work/teaching practice and/or such other activities as decided by the Academic Council from time to time.

Provided that a relaxation to the maximum extent of 10% of the total attendance may be accorded to a student on account of serious sickness/excruciating medical disability\*, participation in the university-approved co-curricular/extra-curricular activities and prescribed educational/cultural tours.

Provided further that in case of medical disability as mentioned herein above, an application for condonation shall be supported by a medical certificate advising such a condonation issued by a Public Hospital or such hospitals as notified by Jamia Millia Islamia (as per the appended annexure). The University may, at its discretion, refer such cases to the Ansari Health Centre of Jamia. The decision of the medical experts of the Ansari Health Centre shall be final and conclusive. ***Such applications must be submitted either during the period of treatment/hospitalization or within two weeks following recovery.*** In case of review/rejection by the Ansari Health Centre, the same shall be communicated to the applicant by the concerned department *within two weeks* of receipt of application for condonation.

- 2.\*\* In the case of B.A. LL.B. (Hons.) programme, in terms of the requirements of the Bar Council of India, no student shall be allowed to take the End-Semester Examination in a subject if the student concerned has not attended a minimum of 70% of the classes held in the subject as also in the 'moot court', room exercises, tutorials and practical training conducted in the subject taken together.

Provided that if a student for any exceptional reason(s) fails to attend 70% of the classes as mentioned herein above, a committee set up by the Vice-Chancellor, on the

recommendation of the Dean of the Faculty, may examine the case and submit its recommendation to the Vice-Chancellor to allow/ disallow the student to take the examination if the student concerned attended at least 65% of the classes held in the subject concerned and attended 70% of the classes in all the subjects taken together.

3. In the case of B.D.S. programme, a student shall be required to satisfy the following requirements pertaining to attendance:
  - (a) No student shall be permitted to appear in the annual examination unless he/she has fulfilled all the requirements of the course and has secured not less than 75% attendance in theory and 75% in practical and clinical, individually in all subjects.
  - (b) In case of a subject in which there is no examination at the end of the academic year, the percentage of attendance shall not be less than 70% in theory/ practical/ clinical individually. However, at the time of appearing for the University Examination in those subjects, the aggregate percentage of attendance in each subject should satisfy the condition (a) above.
  
4. Notwithstanding anything contained in the Paras 1-3, a Faculty/Department/Centre, as it may deem fit, may include certain other components of the programme/courses like agency placement, conferences, self development modules, camps, training and other allied activities for regulating attendance, as approved by the Academic Council from time to time on the recommendation of the concerned Board of Studies/ Committee of Studies.

Provided that the attendance requirements in the components of such programme of study/ courses shall in no way be less than 75%.

5. In consonance with these Ordinances, the University may frame regulations for effective implementation of the rules pertaining to attendance.

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\* Serious sickness/ excruciating medical disability shall include all diseased conditions requiring hospitalization or such diseases that render immobility for the period duly certified by the State Government/Central Government hospitals/dispensaries and all such hospitals that have been empanelled by Jamia Millia Islamia as per the C.G.H.S. rules.

\*\* Paras 2 and 3 are as per the regulations of the Bar Council of India and Dental Council of India, respectively.