

# जामिया मिल्लिया इस्लामिया

(केन्द्रीय विश्वविद्यालय) (नैक प्रत्यायित 'A++' ग्रेड)

मौलाना मोहम्मद अली जौहर मार्ग, नई दिल्ली.110025

## JAMIA MILLIA ISLAMIA

(A Central University) (NAAC Accredited 'A++' Grade)

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جامیہ  
میلیہ  
اسلامیہ

कुलसचिव कार्यालय

Office of the Registrar

دفتر مسجل

F. No- RO (Medical)/2022

18<sup>th</sup> October, 2022

### NOTICE

It has been noticed that certain employees have not updated status of their dependents since long time. There is a possibility that some of the person of their family might have started earning or married. Thus, in such cases, it is mandatory for the employee to get the name of the dependent deleted from FDR (Family Declaration Record) as and when such eventuality occurs, failure to which disciplinary action will be initiated against him/ her as per rules.

Therefore, the Vice Chancellor has directed that all employees are required to update the status of their dependents in every first month of the Calender year to the Accounts Section, Registrar's Office without failure.

(Prof. Nazim Husain Jafri)  
Registrar

Copy to:

1. All Deans/ Heads of Deptt. / Centres/ Admn. Units/ Schools/ Libraries/ Chief Medical Officer & Incharge, A.H.C: **with the circulation amongst their staff members.**
2. The Secretary to the Vice-Chancellor, JMI
3. The Asstt. Registrar, Registrar Secretariat, JMI
4. The Sr. P.A. to Finance Officer, JMI
5. The Director, FTKCIT: **with the request to post on JMI's website for information to all employees of JMI.**
6. Office Folder

KdLi  
Asstt. Registrar  
(Accounts Section, RO)

18/10/22