

# जामिया मिल्लिया इस्लामिया

(केन्द्रीय विश्वविद्यालय) (नैक प्रत्यायित 'A++' ग्रेड)  
मौलाना मोहम्मद अली जौहर मार्ग, नई दिल्ली-110025

**JAMIA MILLIA ISLAMIA**

(A Central University) (NAAC Accredited 'A++' Grade)

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कुलसचिव कार्यालय

Office of the Registrar

دفتر مسجل

C&O-5(7)/RO/2022

14<sup>th</sup> November, 2022

## ADDENDUM

On the recommendation of the Committee of the Deans of Faculties at its meeting held on 02.11.2022, the Vice-Chancellor, JMI in terms of Clause 11 (3) of JMI Act, 1988 and on behalf of the *Majlis-i-Talimi* (Academic Council)/*Majlis-i-Muntazimah* (Executive Council) has approved the enclosed addendum in the Ordinance - 9 (IX) Degree of Doctor of Philosophy (Ph.D.) [Academic].

The action of the Vice-Chancellor will be reported to the Executive Council and Academic Council in its forthcoming meetings.

  
(Prof. Nazim Husain Jafri)  
Registrar

Encl.: as above.

### Copy for information to:

1. All Deans of Faculties/DSW/HoDs/Directors of Centres, JMI
2. Prof. Syed Akhtar Husain, Coordinator (Ph.D. Admissions), JMI
3. Mr. M. Shahid Akhtar, Coordinator (Admissions), JMI
4. The Controller of Examinations/Finance Officer, JMI
5. The Offg. Director, FTK CIT, JMI - With the request to display on Jamia's website and update it in the relevant Ordinance.
6. The Public Relations Officer, JMI
7. The Secretary to Vice-Chancellor, JMI
8. The Asstt. Registrar, Registrar's Secretariat, JMI
9. The Section Officer, Council & Ordinance Section, JMI - for reporting the matter to the forthcoming meetings of Executive Council and Academic Council.
10. Concerned File/folder
11. Guard File

  
(Saqib Aziz)  
Assistant Registrar (C&O)

**Amendments in Ordinance - 9 (IX) Degree of Doctor of Philosophy  
(Ph.D.) (Academic)**

Clause	Existing provision	Proposed Amendment
1(ii)	<p><b>Supplication Facility for permanent JMI university teachers for pursuing Ph.D.</b> A permanent faculty member (Assistant Professor, Associate Professor and Professor) who holds a Master Degree in the relevant subject and has been working or appointed in a relevant subject for the 3 years in Jamia Millia Islamia is eligible. The relevance of the Ph.D. topic is to be decided by the BoS/CoS at the time of considering the application for supplication. He/she may apply through DRC/CRC for permission to submit the thesis for the award of the Ph.D. degree on a specific topic and the BoS/CoS may accord such permission after considering the opinion of the DRC/CRC. A teacher so permitted to submit the thesis may or may not be assigned any supervision, depending upon the recommendation of the BoS/CoS and shall be eligible to submit his/her thesis not before 03 years after approval or his/her application by the BoS/CoS subject to the fulfillment of rest of the conditions applicable to General Ph.D. candidates like course work, submission of progress report to the BoS/CoS, Pre-Ph.D. submission seminar, publication of one paper in journal and presentation of two papers in conferences and seminar and other conditions applicable from time to time.</p>	<p><b>Supplication Facility for permanent JMI university teachers for pursuing Ph.D.</b> A permanent faculty member (Assistant Professor, Associate Professor and Professor) who holds a Master Degree in the relevant subject and has been working or appointed in a relevant subject for the last 3 years in Jamia Millia Islamia is eligible. The relevance of the Ph.D. topic is to be decided by the BoS/CoS at the time of considering the application for supplication. A teacher so permitted will be assigned a supervisor and co-supervisor (if needed) by the DRC/CRC depending upon the recommendation of the BoS/CoS and shall be eligible to submit his/her thesis not before 03 years after approval or his/her application by the BoS/CoS subject to the fulfillment of rest of the conditions applicable to General Ph.D., like course work, submission of progress report to the BoS/CoS, Pre-Ph.D. submission seminar, publication of one paper in journal and presentation of two papers in conferences and seminar and other conditions applicable from time to time.</p>
2(c)(ii)	<p>The teacher fellowship holders such as QIP (Quality Improvement Programme) awardees of recognized colleges/universities/ institutions, provided that the competent authority issues a 'No Objection Certificate' (NOC) to the candidate to join the Ph.D. Programme and applicant must pass any type of test to avail the exemption.</p>	<p>After the existing provision, the following paragraph shall be added:</p> <p>Also, such teacher candidates will produce sanctioned study leave letter as per Government of India rules applicable at the time of admission.</p> <p>Provided that in the Faculties of Engineering &amp; Technology and Architecture &amp; Ekistics, for QIP programs, the candidate will be on deputation as per AICTE/Govt. of India rules.</p>

Clause	Existing provision	Proposed Amendment
2 (d)	<p>The Controller of Examinations/ Coordinator of Admissions shall be responsible for advertising and conducting the entrance test for the Ph.D. programme. The entrance test shall be conducted for short-listing the applicants to call for interview by the DRC/CRC. <b>The validity of the entrance test results will be for a period of one year and a candidate, who has cleared the entrance test, will be eligible to be called for Interview(s) for admission to Ph.D. programme which is/are held within one year of declaration of the result of the entrance test in which the candidate appeared or next entrance test's date whichever is earlier.</b></p> <p>The entrance test for admission to the Ph.D. Programme shall be in English, except in the language departments, which may set the question paper in the concerned language. The entrance test shall be based on two question papers: Paper 'I' and 'II' shall include 100 multiple choice (objective type) questions of one mark each on research methodology and shall be common to all applicants for admission to the Ph.D. programme at the level of each Faculty and the associated centres. The list of the Centres associated to each Faculty is provided in the Annexure R-V to this Ordinance. The Vice-Chancellor, on the recommendation of the concerned Dean, shall appoint examiner(s) for preparing the syllabus (if required) and setting the question Paper 'I'. The Paper 'II' of the entrance test shall deal with the advanced knowledge of the subject concerned. It shall have a weightage of 100 marks out of which 50 marks shall be assigned to 50 multiple choice (objective type) questions of one mark each and a set of subjective type questions having a weightage of another 50 marks. The DRC/CRC shall appoint examiner (s) for setting the question paper for Paper 'II' and the evaluators for its evaluation from amongst the permanent faculty members of the Department/Centre/Faculty concerned. The question paper shall be moderated by a moderation committee, which shall comprise the Head/Director/Dean, as the case may be, one Professor and one Associate Professor of the Department/Centre/Faculty concerned in order of seniority by rotation and one nominee of the VC from amongst the Professors of the Faculty concerned. The Head / Director / Dean of the Department / Centre / Faculty concerned shall be the chairperson of the moderation committee.</p>	<p>The Controller of Examinations/ Coordinator of Admissions shall be responsible for advertising and conducting the entrance test for the Ph.D. programme. The entrance test shall be conducted for short-listing the applicants to call for interview by the DRC/CRC.</p> <p>The entrance test for admission to the Ph.D. Programme shall be in English, except in the language departments, which may set the question paper in the concerned language. The entrance test shall be based on two question papers: Paper 'I' and 'II' of equal weightage and each of two hours duration. The Paper 'I' shall include 100 multiple choice (objective type) questions of one mark each on research methodology and shall be common to all applicants for admission to the Ph.D. programme at the level of each Faculty and the associated centres. The list of the Centres associated to each Faculty is provided in the Annexure R-V to this Ordinance. The Vice-Chancellor, on the recommendation of the concerned Dean, shall appoint examiner(s) for preparing the syllabus (if required) and setting the question Paper 'I'. The Paper 'II' of the entrance test shall deal with the advanced knowledge of the subject concerned. It shall have a weightage of 100 marks out of which 50 marks shall be assigned to 50 multiple choice (objective type) questions of one mark each and a set of subjective type questions having a weightage of another 50 marks. The DRC/CRC shall appoint examiner (s) for setting the question paper for Paper 'II' and the evaluators for its evaluation from amongst the permanent faculty members of the Department/Centre/Faculty concerned. The question paper shall be moderated by a moderation committee, which shall comprise the Head/Director/Dean, as the case may be, one Professor and one Associate Professor of the Department/Centre/Faculty concerned in order of seniority by rotation and one nominee of the VC from amongst the Professors of the Faculty concerned. The Head / Director / Dean of the Department / Centre / Faculty concerned shall be the chairperson of the moderation committee.</p>

<p><b>Clause 2 (g)</b></p>	<p><b>Existing provision</b></p> <p><b>Interview and Provisional Registration in PhD Programme</b></p> <p>The shortlisted candidates shall be called for interview by the concerned Department/Centre/Faculty. The candidates called for interview have to bring original documents for the verification at the time of interview. They will be required to discuss their broad research interest/area, through a presentation, before the concerned DRC/CRC. In the interview, the DRC/CRC shall ensure that the candidates possess required competence to pursue research, which can be carried out in the Department/Centre/Faculty and that the proposed research can contribute to new/additional knowledge. The DRC/CRC concerned, based on the performance of the candidates, shall recommend the names of the candidates, in order of merit and on the basis of available vacant seats, for provisional registration to Ph.D. programme, along with the name(s) of supervisor and co-supervisor (s), if any, for each candidate. The recommendations of the DRC/CRC shall be endorsed by the BOS/COS, and communicated to the Dean of the concerned Faculty for further necessary action.</p>	<p><b>Proposed Amendment</b></p> <p><b>Interview and Provisional Registration in PhD Programme:</b></p> <p>(A) The shortlisted candidates shall be called for interview by the concerned Department / Centre/ Faculty. The candidates called for interview have to bring original documents for the verification at the time of interview. The composition of the Interview Board shall be as follows:</p> <ol style="list-style-type: none"> <li>1. The Vice Chancellor's nominee (Chairman)</li> <li>2. The Dean of the Faculty / Dean's Nominee</li> <li>3. The Head of the Department/Director of the Centre</li> <li>4. One Professor of the Department /Centre (by rotation according to seniority)</li> <li>5. One Associate Professor of the Department /Centre (by rotation according to seniority)</li> <li>6. One Assistant Professor of the Department /Centre (by rotation according to seniority)</li> <li>7. Special Invitee(s) as per requirement</li> </ol> <p>(B) The interview board shall ensure that the candidates possess required competence to pursue research, which can be carried out in the Department/Centre/Faculty and that the proposed research can contribute to new/additional knowledge. The marks awarded by the interview board will be sent to the Controller of Examination (CoE) who shall prepare a merit list of the candidates for consideration of the DRC/CRC.</p> <p>The DRC/CRC will recommend the names of the candidates, in the order of merit on the basis of available vacant seats, along with the topic of Research and name(s) of supervisor and co-supervisor (s), if any, for each candidate and after endorsement by the BOS/COS, will communicate to the Dean of the concerned Faculty for onward transmission to the CoE for notification of a final list of the selected candidates for admission to the Ph.D. The final list for admission will be prepared on the basis of marks obtained in written test, interview and research proposal.</p> <p>The university reserves the right to deny the admission in Ph.D. to any of the candidate with the reasons recorded.</p>
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Clause	Existing provision	Proposed Amendment
2(j)	The admission to Ph.D. programme shall be held twice in a year, i.e., one in winter (January -February) and another in summer (June-July). The winter admissions shall be available only to the candidates who are exempted from entrance test as per provisions in Para 2 (c).	<b>To be deleted.</b>
2(m)	<b>An interview/viva-voce has to be organized by the department/Centre/institute concerned wherein the candidates are required to discuss their research interest/area through a presentation before a duly constituted Departmental Research Committee.</b> The selection of qualified candidates should be based on interview/viva-voce for JRF/NET whereas for the candidates who have qualified the entrance test, the selection shall be evaluated in the ratio 70 (written test): 30 (interview). Merit list for both shall be separately published.	The selection of qualified candidates should be based on interview/viva-voce for JRF/NET whereas for the candidates who have qualified the entrance test, the selection shall be evaluated in the ratio 70 (written test): 30 (interview). Merit list for both shall be separately published.
3(b)	<b>Research Advisory Committee (RAC):</b> There shall be an RAC for each scholar. It shall comprise the Professor as Chairperson of RAC, his/her supervisor as convener, and two members from the Department /Centre/Faculty, one nominated by the supervisor and the other by the HoD /Director. The RAC of each scholar shall be formed during the tenure of course work. However, its functionality shall begin after the successful completion of course work by the scholar. The functions of RAC are as follows:  (i) The RAC shall review the research proposal and finalize the topic of research. (ii) The RAC shall periodically monitor and also provide necessary help, if required, in the progress of research work of the scholar. (iii) The convener of RAC shall maintain attendance/leave record, progress report, and any other relevant information of the concerned scholar. (iv) The RAC's role is to advise; it will not have any role to decide whether the work is suitable for submission or not.	<b>Research Advisory Committee (RAC):</b> There shall be an RAC for each scholar. It shall comprise the Dean/Head/Director, his / her supervisor as convener, and two members from the Department/Centre/Faculty, one nominated by the supervisor and the other by the BOS/COS. The RAC of each scholar shall be formed during the tenure of course work. However, its functionality shall begin after the successful completion of course work by the scholar. The function of RAC are as follows:  (i) NO CHANGE.  (ii) NO CHANGE.  (iii) NO CHANGE.  (iv) NO CHANGE.

Clause	Existing provision	Proposed Amendment
4(b)	<p><b>Evaluation of Course Work</b>            The course work as listed in Para 4(a) above shall comprise an internal assessment of <b>25 marks</b> and a semester-end examination of <b>75 marks</b> for each course. A scholar having obtained a minimum of 55 percent of marks in aggregate of internal assessment and semester-end examination or its equivalent grade in the UGC seven-point scale (or equivalent CGPA wherever grading system is followed) in each course shall be declared to have successfully completed the Course Work. Provided further that if a scholar fails to complete the course work in the stipulated period, his/her admission shall stand automatically cancelled.</p>	<p><b>Evaluation of Course Work</b>            The course work as listed in Para 4(a) above shall comprise an internal assessment of <b>25% marks</b> and a semester-end examination of <b>75% marks</b> for each course. A scholar having obtained a minimum of 55 percent of marks in aggregate of internal assessment and semester-end examination or its equivalent grade in the UGC seven-point scale (or equivalent CGPA wherever grading system is followed) in each course shall be declared to have successfully completed the Course Work. Provided further that if a scholar fails to complete the course work in the stipulated period, his/her admission shall stand automatically cancelled.</p>
4(c)	<p><b>Regular Registration in Ph.D. Programme</b>            After successful completion of course work the scholar shall proceed to the process of regular registration in Ph.D. programme by preparing a research proposal. The research proposal shall include: (i) Topic of research, (ii) Objectives, (iii) Current state of the literature related to the specific topic, (iv) Methodology (v) References / Bibliography and (vi) any other relevant information the researcher would like to submit in support of the proposed research. The research proposal shall be assessed by the RAC through presentation and if found satisfactory, it shall be recommended to DRC/CRC for further processing. Thereafter supervisor of the candidate shall submit the research proposal, mark sheet of course work and RAC minutes to DRC for further processing. The DRC/CRC shall approve the proposal, if scholar fulfills all requisite criteria and send it to BOS/COS for endorsement. The BOS/COS endorsed proposal along with relevant documents shall be sent to the concerned Dean of the Faculty who shall notify the regular registration of candidate to the Ph. D programme.</p>	<p>After the existing provision, the following paragraphs shall be added:</p> <p><i>Minor Changes in the topic of the research proposal can be made on the recommendation of the supervisor, duly approved by the RAC and DRC within one year of the regular registration.</i></p>

Clause	Existing provision	Proposed Amendment
5(a)	<p>The allocation of supervisor for a selected scholar shall be decided by the DRC/CRC, on the basis of available faculty members who have vacancies and possess the requisite specialization in the research area of the scholar as indicated at the time of interview.</p>	<p>The allocation of supervisor for a selected scholar shall be decided by the DRC/CRC, on the basis of available faculty members who have vacancies and possess the requisite specialization in the research area of the scholar. The DRC/CRC may not recommend any candidate whose specialization's teacher is not available.</p> <p>Also, the faculty members i.e., Professors / Associate Professors and Assistant Professors on probation will not be appointed the Supervisor of Ph.D. candidates.</p>
5(d)	<p>If the proposed topic of research so warrants, the DRC/CRC may also appoint permanent faculty members (Professors / Associate Professors and Assistant Professors) fulfills the criteria laid down in Para 5(b) as co-supervisor(s), either from within or outside JMI. However, the appointment of a co-supervisor shall not be permitted after a lapse of three years from the date of registration of the scholar.</p>	<p>If the proposed topic of research so warrants, the DRC/CRC may also appoint co-supervisor(s), either from within or outside JMI who could be academician(s) or practitioner/s or practicing professional(s) with at least ten years of professional experience in reputed organization / industry within the country.</p> <p>However, the appointment of co-supervisor shall not be permitted after a lapse of three years from the date of registration of the scholar.</p>

Clause	Existing provision	Proposed Amendment
9(n)	<p><b>Relocation of a Woman Scholar</b></p> <p>(i) In case of relocation of a woman scholar registered in Central Universities, IITs, NITs, Institutions of National Importance and Eminence only due to marriage or otherwise, she shall apply as per format given in Annexure - III.</p> <p>(ii) The DRC/CRC shall assess the area of research and availability expertise/research facilities in the Department/Centre/Faculty concerned.</p> <p>(iii) The DRC/CRC shall assess whether the procedure of admission of the candidate was as per UGC regulation, 2016. The DRC/CRC shall also carefully check the progress of scholar, status of work completed, data available and future scope. The "No Objection Certificate" from parent institution and permission to use previous data base will also be required.</p> <p>(iv) Furthermore, the research carried out shall not bet under sponsored/funded project from any funding agency. Provided the scholar shall give an undertaking that she will give due credit to the original supervisor and JMI for the research already carried out.</p> <p>On satisfaction of the above, DRC/CRC shall recommend the relocation of woman candidate and after the endorsement from BOS/COS, the Dean of concerned faculty will notify the relocation.</p>	Deleted.
12(a)	On completion of research, a scholar shall prepare a draft thesis and submit it to the RAC through the supervisor, for assessment and scheduling the Pre-Ph.D. seminar presentation.	On completion of research, scholar shall prepare a draft thesis and submit it to the RAC through the supervisor, for scheduling the Pre-Ph.D. seminar presentation.
12(h)	The scholar shall also submit soft copies of the M.Phil/Ph.D. thesis and the Synopsis of the thesis to the Controller of Examinations for the purpose of digital repository.	The scholar shall also submit soft copies of the Ph.D. thesis and the Synopsis of the thesis to the Controller of Examinations for the purpose of digital repository.