

**Minutes of the Meeting of the IQAC held on 24.07.2019 at 11:00 a.m.
in the Mir Anis Hall, Dayare Mir Taqi Mir, JMI**

A meeting of the Internal Quality Assurance Cell was held on 24.07.2019 at 11:00 a.m. in the Mir Anis Hall, Dayare Mir Taqi Mir, JMI for Heads of the Departments to preparation for 2nd cycle assessment of NAAC. The meeting was attended by the Following members:

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| 1. Prof.Shafeeque Ahmad Ansari | Hony. Directro, IQAC |
| 2. Dr.Habibullah Khan | Deptt. of Arabic |
| 3. Dr.Indi Virendra | Deptt. of Hindi |
| 4. Dr.Nishat Manzar | Deptt. of History |
| 5. Dr.Mohammad Ishaque | Deptt. of Islamic Studies |
| 6. Dr.Iraq Raza Zaidi | Deptt. of Persian |
| 7. Dr.Syed Tanvir Hussain | Deptt. of Urdu |
| 8. Prof.Nimit Ranjan Chowdhary | Deptt. of T.H.H. and Heritage Studies |
| 9. Dr.Dhananjay M. Tripathi | Deptt. of Sanskrit |
| 10. Dr.Ravinder Kumar | Deptt. of Comm. & Business Studies |
| 11. Dr.Halima Zadia Rizvi | Deptt. of Economics |
| 12. Dr.Furqan Ahmad | Deptt. of Political Sciences |
| 13. Dr.Abid Husain | Deptt. of Psychology |
| 14. Prof.U.K. Popli & Dr.A Nasreen | Deptt. of Social Work |
| 15. Dr.Arvinde A Ansari | Deptt. of Sociology |
| 16. Dr.Shagufta Jamal | Deptt. of Adult & CEE |
| 17. Dr.Qazi Mohd.Rizwanul Haque | Deptt. of Biosciences |
| 18. Dr.Mohammad Mahfuzul Haque | Deptt. of Biotechnology |
| 19. Dr.Rafat Parveen | Deptt. of Computer Science |
| 20. Dr.Ahmad Kamal | Deptt. of Mathematics |
| 21. Prof.Lekha Nair | Deptt. of Physics |
| 22. Dr.Gauhar Mehmood | Deptt. of Civil Engineering |
| 23. Dr.Mohd. Emran Khan | Deptt. of Mechanical Engineering |
| 24. Dr.Zainul Abidin Jaffery | Deptt. of Electrical Engineering |
| 25. Dr.Mirza Tariq Beg | Deptt. of Electronics & Communication |
| 26. Dr.Mumtaz Ahmad | University Polytechnic |
| 27. Prof.Sadre Alam | Deptt. of Painting |
| 28. Mr.S.M.Shahid Jawed | Deptt. of Sculpture |
| 29. Prof. Nuzhat Kazmi | Deptt. of Applied Art |
| 30. Prof. Nuzhat Kazmi | Deptt. of Graphic Art |
| 31. Mr.Viqar Husain Siddiqui | Deptt. of Art Education |
| 32. Prof. Mohd. Ayub Nadwi | India Arab Culture Centre |
| 33. Dr.Mohd. Mushtak | Deptt. of Islamic Studies |
| 34. Dr.Shuhaib Alam | Deptt. of Arabic |

1. Prof. S.A. Ansari, Hony. Director, IQAC welcomed the Heads of Departments and other members present in the meeting.
2. Prof. S.A. Ansari delivered a presentation apprising about the process and preparation of NAAC second cycle. He informed about the preparation of Self Study Report (SSR) comprising of seven criteria. He explained the seven criteria and matrices and requested the Heads of Department to initiate data collection & Compilation for the preparation of the SSR.
3. The Heads extended their cooperation in the preparation of the SSR for their respective deptts.
4. Prof. S.A. Ansari also informed the HoDs that a SSR Team visit will the departments to extend guidance and verify the SSR in their respective departments.
5. The meeting end with thanks to the present members.

(Prof. S.A Ansari)
Hony. Director, IQAC