

Internal Quality Assurance Cell  
Jamia Millia Islamia

F.No.JMI/IQAC/MoM/25/2021

20.09.2021

An internal meeting of the IQAC was held on 17.9.2021 at 3:30pm in IQAC office. The meeting was attended by the following:

- |                          |  |
|--------------------------|--|
| 1. Prof. Mohd. Kasim     | Hony. Director, IQAC                   |
| 2. Prof. Zubaida Ansari  | Member, IQAC                           |
| 3. Dr. S K Naqvi         | Member, IQAC                           |
| 4. Dr. Ravins Dohare     | Member, IQAC                           |
| 5. Dr. Saif Siddiqui     | Member, IQAC                           |
| 6. Dr.M.A.Khan           | Special Invitee                        |
| 7. Dr.Abdul Malik        | Jt.Registrar(Retired), Special Invitee |
| 8. Mr. Hari Narayan      | Section Officer, IQAC                  |
| 9. Mr.Mohd.Firoze Akhter | Statistical Asstt., IQAC               |
| 10. Mr. Sharafat Ali     | Statistical Asstt., IQAC               |
| 11. Mr.Vikar Ahmad       | Data Entry Operator, IQAC              |

The Hony. Director IQAC, welcomed the members. The following deliberations took place in the meeting.

1. The NAAC Peer Team Visit (PTV) for second cycle of accreditation is expected shortly. Several works towards preparedness are to be completed by IQAC. The IQAC members were requested to give due importance to the ongoing works and prioritise their assignments so as to contribute to IQAC in completion of various tasks.
2. The External Administrative Audit exercise is to be planned at the earliest. Dr M A Malik, Jt. Registrar JMI (Retd.) has been requested to coordinate with the team members for a convenient schedule.
3. The presentation of Departments/Centres before the Internal Expert Committee, as approved by the VC is also to be scheduled at the earliest towards end of this month.
4. The Vision, Mission and Strategies of the IQAC were reviewed and finalised for displaying it the IQAC office and on JMI website.
5. The first version of Film for NAAC PTV which is under production, was shown. It was found that some of the important areas and aspects of university are not included in it. This would require additional shooting of the campus and facilities by the production agency which is based in Mumbai. The script also needs updating now in view of latest rankings and other recent developments. This would need redoing voice over, editing before final product is delivered.

The meeting ended with vote of thanks to the esteemed attendees.

*Reserve issue of file*  
*Munir*  
*20/9/21*

Hony. Director  
IQAC, JMI

(Hari Narayan)  
Section Officer