

**Minutes of the Meeting of IQAC held on 25.09.2017 at 11:00 am  
at Yasser Arafat Hall, JMI**

A meeting of the IQAC was held on 25<sup>th</sup> September, 2017 at 11:00 am at Yasser Arafat Hall, JMI to discuss the IQAC Webpage and Preparation for NIRF 2018 under the Chairmanship of the Vice-Chancellor, JMI. Following were present:

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|-----|------------------------------|-----------------------------|
| 1.  | Prof. Shahid Ashraf          | Pro-Vice-Chancellor         |
| 2.  | Prof. Shafeeque Ahmad Ansari | Hony. Director, IQAC        |
| 3.  | Mr. Sanjay Kumar             | Member                      |
| 4.  | Dr. A.A.A. Faizi             | Member                      |
| 5.  | Prof. Mohammad Shafiq        | Member                      |
| 6.  | Prof. Abdul Haleem           | Member                      |
| 7.  | Dr. Ravindra Ramesh Patil    | Member                      |
| 8.  | Dr. Mohd. Imtiyaz Hasan      | Member                      |
| 9.  | Dr. Saif Siddiqui            | Member                      |
| 10. | Dr. Mohit Gambir             | Member                      |
| 11. | Mr. Sachin Gaur              | Member                      |
| 12. | Ms. Benazir Chishti          | Member                      |
| 13. | Prof. Saima Saeed            | Special Invitee             |
| 14. | Dr. Mansaf Alam              | Hony. Dy. Director, IQAC    |
| 15. | Dr. Ravins                   | Hony. Dy. Director, IQAC    |
| 16. | Dr. Shehzad Hasan            | Asstt. Coordinator, IQAC    |
| 17. | Mr. Intzar                   | Developer (Matrix Infosoft) |
| 18. | Mr. Sandeep Kr. Gupta        | Developer (Matrix Infosoft) |
| 19. | Iqbal A. Hakim               | Convener                    |

At the outset, the Vice-Chancellor welcomed all the members. He further addressed with the Deans of Faculties and other dignitaries of JMI that the submission of data/information to NIRF should be taken very carefully. He also re-iterated that whatever information is sought in the format of NIRF, it should be adopted as regular practice to evolve methodology for updating the data on the basis of it. It was also directed that the Deans of the Faculties shall involve the Nodal Officers of the departments under their control to look after the similar assignments with utmost care and furnish the information to IQAC/O&M Branch well in time. He further advised that like the support of previous years in seeking the excellent NIRF ranking, all the Faculties and the Non-teaching staff involved in the affairs of data collection should utmost enthusiastically participate to achieve the goal in the next NIRF ranking, because it is a team work to achieve our landmarks and success which will be beneficial not for the institution but also for the next generation. This will definitely a lesson for togetherness with all dedication and efforts. Thereafter, the Vice-Chancellor had requested the Hony. Director, IQAC to take up the agenda of the meeting.



Following agenda was taken up and discussed:

**1. Confirmation of the Minutes of the earlier meeting:**

The Minutes of the previous meeting placed before the committee and after discussion, the committee approved the minutes.

**2. Reporting items:**

a. Ranking by TIMES Higher Education

The Hony. Director, IQAC made a PPT presentation before the committee and as per information the ranking by TIMES Higher Education was declared the rank at 801 out of 1000 global institution and within India it was ranked 18 out of 42 institutions. The evaluation of ranking was made, keeping in view the 5-scale parameters like, teaching, research, citations, industry outcome, international outlook etc.

b. A workshop on increasing impact on research: Strategic and Practical solutions for universities and research institutions organized under the aegis of IQAC, JMI in collaboration with Islamic World Science Citation Centre (ISC), Iran

In respect of the above workshop, the presentation on the citations per papers on Global Average NC:1.0 was presented wherein JMI has scored 0.8 in comparison to top institutions.

c. Action Taken on NAAC Peer-Team Feedback/Recommendations:

14 scales parameters were shown and discussed which were included Long term perspective and growth strategy/plan, ICT enabled Teaching/Learning, Quality Research Output from PG and Ph.D. students, Introduction of Skill based job oriented courses, Centre for Excellence, SAP/DRS, DST-PURSE proposals, enhancement of University Society Linkage (Extension activities), Introduction of formal mechanism of feedback from stake holders, Plan for regular Academic Audit, Tap potential of Alumni, IPR cell to be established and formulation of IPR policy, E-governance initiatives, More hostel and transport facilities for boys and girls, Industry-University Partnership to be established, Optimal utilization of sports facility for students.

i. Further the graphs on Quality Research Output from PG and Ph.D. students with *h* index from source of SCOPUS including Quality Research Output Analysis with reference to Q rating of the Journals/Journal Ranks and Quality Research Output Analysis with reference to Journal Impact/Factor of the Journals- Impact Factor were also displayed from the years 2010 to 2016.

It was advised that in the light of the analysis extracted from the source of SCOPUS, the quality research output has to further be enhanced and all the faculty may involve for its further development.

ii. Establishment of IPR Cell and Formulation of its Policy

It was apprised that a team constituting the Director, CIE, Director, Research and Director, Academics has been looking for IPR and its policy documentation. During the year 2015, 05 patents were filed whereas during the year 2016, 12 patents were filed. It was also discussed and emphasized that the consideration may also be given for establishment of Industry-University Partnership to explore the employability

generated curricula and accordingly opening of new opportunities to our students. The executives from the industry, who attended the meeting as Members, also appreciated the idea and assured for their full cooperation and support.

d. **One day National Seminar**

It was also apprised that with the approval of the Vice-Chancellor, Jamia Millia Islamia, the IQAC has planned and finalized to organize a one day National Seminar on Quality Assurance in Higher Education on November 4, 2017. The purpose of organizing the seminar was to educate and improvement in quality of curriculum design teaching learning practices and assurance of Quality through Self and External Evaluation, Outcome based education, Research and Innovativeness, Improvement in the optimize use of resources, ranking and certification methodology, assurance of leadership and good governance in the institution as well as research analytics etc.

The members applauded the idea and resolved that it would give impetus to enhance the quality and learning in multiple disciplines and the University will come up with the best in respect of research and other aspects which will support in improving the credibility and ranking of the university in future within the deadline.

**3. Finalization of IQAC Web Page**

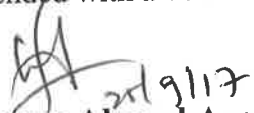
The Director, IQAC had apprised the members that the IQAC has planned to host its own webpage by obtaining its own domain (jmiiqac.ac.in) which shall be fully secured by SSL Certificate. The idea to start the webpage is to update the teaching/non-teaching/students data including research, publications, innovations, patents, seminars and rankings etc. The timely updation will also help in submission of data to various organizations which are involved in ranking etc.

The members agreed the idea and resolved to recommend for starting IQAC webpage which will be beneficial not only for ranking purposes but also to have information for the teachers for their API and h-index/ i-index /citations information also.

**4 Analysis of Students' Feedback**

It was also apprised that the IQAC is striving hard to collect the students' feedback in respect of assessing the teaching and learning parameters in the university which is a vital requirement of the NAAC. He further requested with the members to kindly secure the help of the Nodal Officers to convince the students to fill the students feedback forms (teaching evaluation and curriculum) which are available online and offline. In the end, the members appreciated the efforts made by the IQAC in securing the ranking of the university and assured to further motivate the faculty/students for concentrating on the parameters as prescribed by NAAC for achieving further excellence in ranking.

The Meeting ended with a vote of thanks to the Chair at 1:15 pm.

  
(Prof. Shafeeqe Ahmad Ansari)

Hony. Director - IQAC